



June 19th, 2017

**Camden County Senate Bill 40 Board
(dba) Camden County Developmental
Disability Resources**

Open Session Board Meeting

Agenda

Camden County Senate Bill 40 Board
D/b/a Camden County Developmental Disability Resources
100 Third Street
Camdenton, MO 65020

Tentative Agenda for Open Session Board Meeting on June 19th, 2017, 4:00 PM

This Board Meeting will be held at:

255 Keystone Industrial Park Drive

Camdenton, MO 65020

Call to Order/Roll Call

Approval of Agenda

Approval of Open Session Board Meeting Minutes for May 15th, 2017

Approval of Closed Session Board Meeting Minutes for May 15th, 2017

Acknowledgement of Distributed Materials to Board Members

- CLC Monthly Reports
- LAI Monthly Reports
- May 2017 Support Coordination Report
- May 2017 CARF Reports
- CARF Performance Measurement & Management Report 2015 to 2017
- May 2017 Employment Report
- May 2017 Agency Economic Report
- April 2017 Credit Card Statement
- Resolutions 2017-22, Resolution 2017-23, & Biannual Ethics Commission Resolution

Speakers/Guests

- NONE

Monthly Reports

- Lake of the Ozarks Developmental Center (LODC)
- Children's Learning Center (CLC)
- Lake Area Industries (LAI)

Old Business for Discussion

- FY 2018 TCM Contract Negotiations

New Business for Discussion

- Policy #10 Modifications & Capital Funding Agreements

May Support Coordination Report

May CARF Reports

CARF Performance Measurement & Management Report 2015 to 2017

May Employment Report

May Agency Economic Report

April 2017 Credit Card Statement

Discussion & Conclusion of Resolutions:

1. Resolution 2017-22: LAI Capital Agreement Continuance
2. Resolution 2017-23: OATS Contract Renewal July 1st, 2017, to June 30th, 2018 - Employment Transportation
3. Biannual Ethics Commission Resolution

Public Comment

Pursuant to **ARTICLE IV, "Meetings"**, Section 5. Public Comment:

"The Board values input from the public. There shall be opportunity for comment by the public during the portion of the Board agenda designated for "Public Comment". Public comment shall be limited to no more than 3 minutes per person to allow all who wish to participate to speak. It is the policy of the Board that the Board shall not respond to public comment at the Board meeting."

"Only comments related to agency-related matters will be received, however such comments need not be related to specific items of the Board's agenda for the meeting. The Board shall not receive comments related to specific client matters and/or personnel grievances, which are addressed separately per Board policies and procedures."

Adjournment

The news media may obtain copies of this notice by contacting:

Ed Thomas, CCDDR Executive Director

5816 Osage Beach Parkway, Suite 108, Osage Beach, MO 65065

Office: 573-693-1511 Fax: 573-693-1515 Email: director@ccddr.org

May 15th, 2017

Open Session Minutes

CAMDEN COUNTY DEVELOPMENTAL DISABILITY RESOURCES
Open Session Minutes of May 15th, 2017

Members Present Shana Weber, Lisa Jackson, Max Fisher, Chris Bothwell,
 Angela Sellers, Paul DiBello

Members Absent Suzanne Perkins, Jim Powell, Brian Willey

Others Present Ed Thomas, Executive Director

Guests Natalie Couch, Lillie Smith (LAI)
 Susan Daniels, Jessica Hall (CLC)
 Linda Gifford, Rachel Baskerville, Jeanna Booth, Marcie Vansyoc,
 Gigi Maha, Myrna Blaine, Edmond Thomas (CCDDR)
 Jack Heusted (OATS, Inc)

Approval of Agenda

Motion by Chris Bothwell, second Lisa Jackson, to approve the agenda as presented.

AYE: Shana Weber, Lisa Jackson, Max Fisher,
 Chris Bothwell, Angela Sellers, Paul DiBello

NO: None

Approval of Open Session Board Minutes for April 24th, 2017

Motion by Shana Weber, second Chris Bothwell, to approve the April 24th minutes as presented.

AYE: Shana Weber, Lisa Jackson, Max Fisher,
 Chris Bothwell, Angela Sellers

NO: None

Abstain: Paul DiBello because he was not
 present at the April 24th, 2017 meeting.

Acknowledgement of Distributed Materials to Board Members

- CLC Monthly Reports
- LAI Monthly Reports
- April 2017 Support Coordination Report
- April 2017 CARF Reports
- April 2017 Employment Report
- April 2017 Agency Economic Report
- March 2017 Credit Card Statement
- Resolution 2017-20, & 2017-21

Speakers/Guests

- None

Monthly Reports

Lake of the Ozarks Developmental Center (LODC) Marilyn Martin

LODC's contract with DMH has changed. Medical Day Habilitation was added. They are hiring a CNA to fulfill those requirements. The LODC picnic is Wednesday, May 17th at Ha Ha Tonka. There is a new consumer in the day program. There is one consumer still searching for a roommate.

Angela Sellers suggested LODC contact LCTC about the CNA. They should have a whole list of students who just took their exams and are looking for jobs.

Children's Learning Center (CLC) Susan Daniels

School is out soon so CLC will be even busier. There is still a waiting list. Over \$1,000 was raised during Give Ozarks this year. CLC's picnic will be May 26th. Final preparations are being made for the Night Glow 5k on June 9th. The Wetsteps ladder raffle is on May 29th. The raffle made around \$1,500 last year.

Lake Area Industries (LAI)

In contract packaging the creamer job was completed in two and a half weeks and supplied about \$10,000 in sales. This was the first order and everything went smoothly. Now they just have to wait for the second order. The stickers for the drink sticks should be arriving soon for the next big project. LAI has been accepting loads of foam all month. The backup auger was ordered since the grant from DNR came through. This will help eliminate down time the next time something goes wrong with the auger. The Lodge of Four Seasons just did a 25 pallet shredding purge. Cardboard is being taken to the recycler. Gardens sales are slow due to rain. Not as many plants were ordered this year in an effort to sell out instead of having leftover inventory at the end of the season. There will be a fundraiser at Buffalo Wild Wings on the 17th and Culvers on June 14th.

Old Business for Discussion

- **FY 2018 TCM Contract Negotiations**

MACDDS met and determined that Medicaid and non-Medicaid support coordination should continue. DMH is proposing to stop support coordination for people without Medicaid even though SB 40s are essentially required in statute to offer services regardless of Medicaid status. Eitas and CCDDR are the first two counties to try paying for non-Medicaid support coordination with SB 40 funds. Jake Jacobs from eitas will be presenting with Ed on the topic at the MACDDS conference this fall. Changes to non-Medicaid TCM would affect 20% of the population we serve. Basically, the state has historically required TCM to be provided for everyone but doesn't want to pay for it. The TCM rate was based on the idea that you can offset the costs of non-Medicaid TCM but the state did not do a good job of calculating the rate. Another possible change would be that qualifications for case managers could be lessened. This would be advantageous in attracting a more diverse pool of support coordinator applicants.

New Business for Discussion

- **None**

April Support Coordination Report

There were 325 clients at the end of April. Medicaid eligibility keeps going down. New clients seem to not have Medicaid. There are several vacations coming up and one SC will be having a knee replacement.

Shana Weber asked if you can back bill Medicaid. Myrna responded that yes, CCDDR re-bills twice and the billing goes back 90 days. Clients need insurance-- it isn't just about the money.

Motion by Lisa Jackson, second Paul DiBello, to approve the report as presented.

AYE: Shana Weber, Lisa Jackson, Max Fisher,
Chris Bothwell, Angela Sellers, Paul DiBello

NO: None

April CARF Report

CARF is coming up and the support coordinators are doing a better job of getting plans turned in on time. CCDDR's strength remains great customer service and satisfaction. One hundred percent of those surveyed said they were satisfied with their services and felt that their support coordinator was available when needed.

Motion by Paul DiBello, second Chris Bothwell, to approve the report as presented.

AYE: Shana Weber, Lisa Jackson, Max Fisher,

Chris Bothwell, Angela Sellers, Paul DiBello

NO: None

April Employment Report:

Fourteen people are now receiving DD employment supports paid by waivers or by the Board. Those receiving VR employment services are getting the same services but VR is paying for them. There are 41 clients in competitive employment and 1 more will show up on next month's report.

Motion by Shana Weber, second Paul DiBello, to approve the report as presented.

AYE: Shana Weber, Lisa Jackson, Max Fisher,
Chris Bothwell, Angela Sellers, Paul DiBello

NO: None

April Agency Economic Report

The Department of Mental Health is having a contest between all the counties and CCDDR is one away from being in the blue or purple category when it comes to employment supports. Tax receipts are slightly higher than projected and TCM income is slightly lower than projected. Medicaid claims have increased and non-Medicaid case management units have decreased. This could be due to the separation between Medicaid and non-Medicaid TCM. All staff received their pay increases retroactive to the first of the year. Year to date expenses are within tolerance. We have had more people leave the Housing Voucher Program than we have participating. Most who left the program either moved away or benefitted from the program and moved on. There have not been many who have been kicked off due to noncompliance. The TCM rate is no longer an uncertainty.

Motion by Chris Bothwell, second Paul DiBello, to approve the report as presented.

AYE: Shana Weber, Lisa Jackson, Max Fisher,
Chris Bothwell, Angela Sellers, Paul DiBello

NO: None

March 2017 Credit Card Statement

No Questions and a vote not necessary.

Discussion & Conclusion of Resolutions:

1. Resolution 2017-20: Change in Mileage Rate

This happens annually around May or June because the IRS publishes the new mileage reimbursement rate. We are obligated by state statute to pay no more than 3 cents less than that amount. This means our mileage reimbursement rate will go from 51 cents to 50.5 cents effective July 1st.

Motion by Lisa Jackson, second Shana Weber, to approve the resolution as presented:

AYE: Shana Weber, Lisa Jackson, Max Fisher,
Chris Bothwell, Angela Sellers, Paul DiBello

NO: None

2. Resolution 2017-21: OATS Inc Special Funding Request

The Transportation Committee met last Tuesday. Jack is here to answer any questions you may have. There are currently more OATS buses operating in this area than in Columbia. The MO DD Council has funded these types of efforts in the past. This will leverage the \$37,000 needed from State/Federal funds. We have identified 35 people who will directly benefit from the extended hours for employment and community inclusion activities. The approximately \$44,000 we would provide would be the shortfall. This calculation does not include money generated from fares because we are unsure of how much will be generated.

Max Fisher asked how not including fares affects the budget for the project. Ed responded that the collection of fares are an unknown at this point and CCDDR would just be providing initial start up funds to launch the project for the first year. More will be known once data can be gathered. All riders will be responsible for their fare and CCDDR may move to a voucher system for transportation to help clients get into employment.

This will be a subscription type service that can take anyone at any time if it fits into the schedule. Around 65% of all units being provided in Camden County are for employment. This funding comes from restricted funds allocated at the end of last year.

Shana Weber asked is anyone can ride. For example, she has parents who have trouble getting rides to meetings at the school. Jack responded that OATS has actually been a general public transportation provider since 1983. Anyone of any age can ride.

Chris Bothwell asked if this has been advertised. Ed responded that it is going to be advertised through radio, newspapers, LANI, flyers, and PSAs.

Max Fisher asked how the non-DD population figures in. Ed explained that the funding Jack has available for this project is specifically for general public transportation. There were around 1,000 survey responses gathered and of those 35% said they did not have transportation. There were also

approximately 50 employers surveyed and there was significant interest in the success of this endeavor.

Tuesday through Friday riders can call in 24 hours ahead of time and for Saturday, Sunday, and Monday they need to call in by Friday.

Motion by Shana Weber, second Chris Bothwell, to approve the resolution as presented:

AYE: Shana Weber, Lisa Jackson, Max Fisher,
Chris Bothwell, Angela Sellers, Paul DiBello

NO: None

Motion by Paul DiBello, second Lisa Jackson to adjourn to closed session pursuant to section 610.021 RSMo, subsection (13). A voice vote was taken.

AYE: Shana Weber, Lisa Jackson, Max Fisher,
Chris Bothwell, Angela Sellers, Paul DiBello

NO: None

Adjournment:

Motion by Lisa Jackson, second Chris Bothwell to adjourn meeting.

AYE: Shana Weber, Lisa Jackson, Max Fisher,
Chris Bothwell, Angela Sellers, Paul DiBello

NO: None

Board Chairman

Secretary

CLC Monthly Report



**SB40/CCDDR Funding Request
for
JUNE 2017**

Utilizing MAY 2017 Records

CHILDREN'S LEARNING CENTER
Statement of Activity
 May 2017

	First Steps	Step Ahead	Not Specified	TOTAL
Revenue				
40000 INCOME				0.00
41000 Contributions & Grants				0.00
41200 Camden County SB40		11,330.42		11,330.42
Total 41000 Contributions & Grants	\$ 0.00	\$ 11,330.42	\$ 0.00	\$ 11,330.42
42000 Program Services				0.00
Total 42100 First Steps	\$ 12,343.68	\$ 3,185.00	\$ 0.00	\$ 15,528.68
Total 42000 Program Services	\$ 12,343.68	\$ 3,185.00	\$ 0.00	\$ 15,528.68
43000 Tuition				0.00
43100 Dining				0.00
43120 Lunch		225.00		225.00
43130 Snack		40.00		40.00
Total 43100 Dining	\$ 0.00	\$ 265.00	\$ 0.00	\$ 265.00
43500 Tuition		3,301.00		3,301.00
43505 Subsidy Tuition		1,416.96		1,416.96
Total 43500 Tuition	\$ 0.00	\$ 4,717.96	\$ 0.00	\$ 4,717.96
Total 43000 Tuition	\$ 0.00	\$ 4,982.96	\$ 0.00	\$ 4,982.96
45000 Other Revenue		200.90		200.90
45200 Fundraising Income				0.00
45220 Summer Night Glow 5K		1,125.00		1,125.00
45221 Raffle-Summer Night Glow		25.00		25.00
Total 45220 Summer Night Glow 5K	\$ 0.00	\$ 1,150.00	\$ 0.00	\$ 1,150.00
Total 45200 Fundraising Income	\$ 0.00	\$ 1,150.00	\$ 0.00	\$ 1,150.00
45300 Miscellaneous Revenue				0.00
45310 Donations		140.00		140.00
45350 WetSteps		20.00		20.00
Total 45310 Donations	\$ 0.00	\$ 160.00	\$ 0.00	\$ 160.00
Total 45300 Miscellaneous Revenue	\$ 0.00	\$ 160.00	\$ 0.00	\$ 160.00
Total 45000 Other Revenue	\$ 0.00	\$ 1,510.90	\$ 0.00	\$ 1,510.90
Total 40000 INCOME	\$ 12,343.68	\$ 21,009.28	\$ 0.00	\$ 33,352.96
Total Revenue	\$ 12,343.68	\$ 21,009.28	\$ 0.00	\$ 33,352.96
Gross Profit	\$ 12,343.68	\$ 21,009.28	\$ 0.00	\$ 33,352.96
Expenditures				
50000 EXPENDITURES				0.00
51000 Payroll Expenditures				0.00
Total 51100 Employee Salaries	\$ 0.00	\$ 15,129.81	\$ 0.00	\$ 15,129.81
Total 51500 Employee Taxes	\$ 0.00	\$ 1,362.11	\$ 0.01	\$ 1,362.12
Total 51600 Health Insurance	\$ 0.00	\$ 954.68	\$ 0.00	\$ 954.68
Total 51000 Payroll Expenditures	\$ 0.00	\$ 17,446.60	\$ 0.01	\$ 17,446.61
52000 Advertising/Promotional		65.65		65.65
53000 Equipment		2,365.65		2,365.65
54000 Fundraising/Grants				0.00

54200 Summer Night Glow 5K		399.64		399.64
Total 54000 Fundraising/Grants	\$ 0.00	\$ 399.64	\$ 0.00	\$ 399.64
56000 Office Expenditures				0.00
56100 Copy Machine	106.39	340.41		446.80
56300 Office Supplies		358.84		358.84
56400 Postage & Delivery		7.80		7.80
Total 56000 Office Expenditures	\$ 106.39	\$ 707.05	\$ 0.00	\$ 813.44
57000 Office/General Administrative Expenditures				0.00
57100 Accounting Fees				0.00
57150 Online Accounting Software Service		54.00		54.00
Total 57100 Accounting Fees	\$ 0.00	\$ 54.00	\$ 0.00	\$ 54.00
57160 QuickBooks Payments Fees	11.99	27.96		39.95
57400 Child Management Software		35.00		35.00
57600 License/Accreditation/Permit Fees		816.10		816.10
57900 Seminars/Training		20.00		20.00
Total 57000 Office/General Administrative Expenditures	\$ 11.99	\$ 953.06	\$ 0.00	\$ 965.05
58000 Operating Supplies		508.77		508.77
58100 Consumables		109.89		109.89
58200 Dining		1,183.52		1,183.52
58400 Sanitizing		66.00		66.00
Total 58000 Operating Supplies	\$ 0.00	\$ 1,868.18	\$ 0.00	\$ 1,868.18
59000 Program Service Fees				0.00
Total 59100 First Steps	\$ 10,755.88	\$ 0.00	\$ 0.00	\$ 10,755.88
Total 59000 Program Service Fees	\$ 10,755.88	\$ 0.00	\$ 0.00	\$ 10,755.88
61000 Repair & Maintenance		279.36		279.36
63000 Utilities				0.00
63100 Electric	77.36	180.50		257.86
63500 Water Softener		24.00		24.00
Total 63000 Utilities	\$ 77.36	\$ 204.50	\$ 0.00	\$ 281.86
Total 50000 EXPENDITURES	\$ 10,951.62	\$ 24,289.69	\$ 0.01	\$ 35,241.32
Total Expenditures	\$ 10,951.62	\$ 24,289.69	\$ 0.01	\$ 35,241.32
Net Operating Revenue	\$ 1,392.06	-\$ 3,280.41	-\$ 0.01	-\$ 1,888.36
Net Revenue	\$ 1,392.06	-\$ 3,280.41	-\$ 0.01	-\$ 1,888.36

CHILDREN'S LEARNING CENTER
Statement of Activity
 January - May, 2017

	First Steps	Step Ahead	Not Specified	TOTAL
Revenue				0.00
40000 INCOME				0.00
41000 Contributions & Grants				0.00
41100 CACFP		3,547.83		3,547.83
41200 Camden County SB40	3,603.60	44,524.36		48,127.96
41500 Misc. Grant Revenue		2,962.44		2,962.44
Total 41000 Contributions & Grants	\$ 3,603.60	\$ 51,034.63	\$ 0.00	\$ 54,638.23
42000 Program Services				0.00
Total 42100 First Steps	\$ 49,547.87	\$ 15,687.00	\$ 0.00	\$ 65,234.87
Total 42000 Program Services	\$ 49,547.87	\$ 15,687.00	\$ 0.00	\$ 65,234.87
43000 Tuition				0.00
43100 Dining				0.00
43110 Birthday		10.00		10.00
43120 Lunch		1,025.00		1,025.00
43130 Snack		195.00		195.00
Total 43100 Dining	\$ 0.00	\$ 1,230.00	\$ 0.00	\$ 1,230.00
43200 Enrollment Fees		75.00		75.00
43500 Tuition		14,838.00		14,838.00
43505 Subsidy Tuition		9,552.09		9,552.09
Total 43500 Tuition	\$ 0.00	\$ 24,390.09	\$ 0.00	\$ 24,390.09
Total 43000 Tuition	\$ 0.00	\$ 25,695.09	\$ 0.00	\$ 25,695.09
45000 Other Revenue		200.90		200.90
45200 Fundraising Income				0.00
45220 Summer Night Glow 5K		4,110.00		4,110.00
45221 Raffle-Summer Night Glow		220.00		220.00
Total 45220 Summer Night Glow 5K	\$ 0.00	\$ 4,330.00	\$ 0.00	\$ 4,330.00
45240 Scholastic, Inc.		36.00		36.00
45270 Frosty Float Fundraiser		2,300.00		2,300.00
45280 Pizza For A Purpose		3,643.27		3,643.27
Total 45200 Fundraising Income	\$ 0.00	\$ 10,309.27	\$ 0.00	\$ 10,309.27
45300 Miscellaneous Revenue				0.00
45310 Donations		1,452.50		1,452.50
45312 Community Rewards		392.61		392.61
45350 WetSteps		20.00		20.00
Total 45310 Donations	\$ 0.00	\$ 1,865.11	\$ 0.00	\$ 1,865.11
Total 45300 Miscellaneous Revenue	\$ 0.00	\$ 1,865.11	\$ 0.00	\$ 1,865.11
Total 45000 Other Revenue	\$ 0.00	\$ 12,375.28	\$ 0.00	\$ 12,375.28
Total 40000 INCOME	\$ 53,151.47	\$ 104,792.00	\$ 0.00	\$ 157,943.47
Total Revenue	\$ 53,151.47	\$ 104,792.00	\$ 0.00	\$ 157,943.47
Gross Profit	\$ 53,151.47	\$ 104,792.00	\$ 0.00	\$ 157,943.47
Expenditures				0.00
50000 EXPENDITURES				0.00
51000 Payroll Expenditures				0.00
51100 Employee Salaries				0.00
51120 Assistant Teacher		7,611.69		7,611.69
51130 Care & Education Aide		25,168.86		25,168.86
51140 Executive Director		16,458.30		16,458.30
51150 Food Director		8,666.70		8,666.70
51165 Group Special Instructor		10,532.20		10,532.20
51180 Administrative Assistant		6,049.91		6,049.91
51190 Substitute		90.25		90.25
Total 51100 Employee Salaries	\$ 0.00	\$ 74,577.91	\$ 0.00	\$ 74,577.91
Total 51500 Employee Taxes	\$ 0.00	\$ 7,335.66	\$ 0.00	\$ 7,335.66
Total 51600 Health Insurance	\$ 131.06	\$ 4,841.61	\$ 0.00	\$ 4,972.67
51800 Payroll Bank/Electronic Transaction Fees		-11.00		-11.00
51900 Workermans Comp Insurance		1,807.00		1,807.00
Total 51000 Payroll Expenditures	\$ 131.06	\$ 88,551.18	\$ 0.00	\$ 88,682.24

52000 Advertising/Promotional		368.44		368.44
53000 Equipment		2,938.34		2,938.34
54000 Fundraising/Grants		9.85		9.85
54200 Summer Night Glow 5K		2,247.79		2,247.79
54400 Scholastic, Inc.		36.00		36.00
54600 Frosty Float Fundraiser	1,496.07	266.80		1,762.87
54700 Pizza For A Purpose		72.81		72.81
Total 54000 Fundraising/Grants	\$ 1,496.07	\$ 2,633.25	\$ 0.00	\$ 4,129.32
55000 Insurance				0.00
55100 Brokerage/Other Fees		66.00		66.00
55200 Commercial General Liability		632.00		632.00
55300 Commercial Property		512.00		512.00
55400 Director's & Officers		478.00		478.00
55500 Hired & Non-Owned Auto		52.00		52.00
55600 Professional Liability		933.00		933.00
55700 Crime Policy		533.00		533.00
Total 55000 Insurance	\$ 0.00	\$ 3,206.00	\$ 0.00	\$ 3,206.00
56000 Office Expenditures				0.00
56100 Copy Machine	571.41	1,644.92		2,216.33
56200 Miscellaneous		196.00		196.00
56300 Office Supplies		845.92		845.92
56400 Postage & Delivery	19.20	133.60		152.80
Total 56000 Office Expenditures	\$ 590.61	\$ 2,820.44	\$ 0.00	\$ 3,411.05
57000 Office/General Administrative Expenditures				0.00
57100 Accounting Fees				0.00
57150 Online Accounting Software Service		314.90		314.90
Total 57100 Accounting Fees	\$ 0.00	\$ 314.90	\$ 0.00	\$ 314.90
57160 QuickBooks Payments Fees	59.95	139.80		199.75
57200 Bank Charges				0.00
57220 Stop Payment/Return Check Fees		0.00		0.00
Total 57200 Bank Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
57400 Child Management Software		175.00		175.00
57600 License/Accreditation/Permit Fees		1,655.30		1,655.30
57900 Seminars/Training		110.00		110.00
57960 Janitorial/Custodial		1,750.00		1,750.00
Total 57000 Office/General Administrative Expenditures	\$ 59.95	\$ 4,145.00	\$ 0.00	\$ 4,204.95
58000 Operating Supplies		1,019.69		1,019.69
58100 Consumables		2,799.97		2,799.97
58200 Dining		3,739.31		3,739.31
58400 Sanitizing		238.45		238.45
Total 58000 Operating Supplies	\$ 0.00	\$ 7,797.42	\$ 0.00	\$ 7,797.42
59000 Program Service Fees				0.00
Total 59100 First Steps	\$ 46,536.37	\$ 0.00	\$ 0.00	\$ 46,536.37
Total 59000 Program Service Fees	\$ 46,536.37	\$ 0.00	\$ 0.00	\$ 46,536.37
61000 Repair & Maintenance		279.36		279.36
62000 Safety & Security	45.00	131.01		176.01
63000 Utilities				0.00
63100 Electric	395.66	1,210.91		1,606.57
63200 Internet	90.00	209.95		299.95
63300 Telephone	187.31	437.05		624.36
63400 Trash Service		181.85		181.85
63500 Water Softener		96.00		96.00
Total 63000 Utilities	\$ 672.97	\$ 2,135.76	\$ 0.00	\$ 2,808.73
Total 60000 EXPENDITURES	\$ 49,532.03	\$ 115,006.20	\$ 0.00	\$ 164,538.23
Total Expenditures	\$ 49,532.03	\$ 115,006.20	\$ 0.00	\$ 164,538.23
Net Operating Revenue	\$ 3,619.44	-\$ 10,214.20	\$ 0.00	-\$ 6,594.76
Net Revenue	\$ 3,619.44	-\$ 10,214.20	\$ 0.00	-\$ 6,594.76

CHILDREN'S LEARNING CENTER
Statement of Cash Flows
 May 2017

	First Steps	Step Ahead	Not Specified	TOTAL
OPERATING ACTIVITIES				
Net Revenue	1,392.06	-3,280.41	-0.01	-1,888.36
Adjustments to reconcile Net Revenue to Net Cash provided by operations:				0.00
Accounts Receivable (A/R)			-1,045.00	-1,045.00
Accounts Payable (A/P)			-418.15	-418.15
21000 CBOLO MasterCard -8027		-1,597.45	755.64	-841.81
21200 Kroger-DS1634 CLC		-2,380.99	1,165.29	-1,215.70
22100 Payroll Liabilities:Anthem			36.53	36.53
22200 Payroll Liabilities:Childcare Tuition			120.00	120.00
22300 Payroll Liabilities:Federal Taxes (941/944)			-6.88	-6.88
22400 Payroll Liabilities:MO Income Tax			-376.00	-376.00
22500 Payroll Liabilities:MO Unemployment Tax			-568.51	-568.51
Direct Deposit Payable			-896.34	-896.34
Payroll Liabilities:Health Care (United HealthCare)			0.00	0.00
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	\$ 0.00	-\$ 3,978.44	-\$ 1,233.42	-\$ 5,211.86
Net cash provided by operating activities	\$ 1,392.06	-\$ 7,258.85	-\$ 1,233.43	-\$ 7,100.22
Net cash increase for period	\$ 1,392.06	-\$ 7,258.85	-\$ 1,233.43	-\$ 7,100.22
Cash at beginning of period			33,057.53	33,057.53
Cash at end of period	\$ 1,392.06	-\$ 7,258.85	\$ 31,824.10	\$ 25,957.31

CHILDREN'S LEARNING CENTER
Statement of Cash Flows
January - May, 2017

	First Steps	Step Ahead	Not Specified	TOTAL
OPERATING ACTIVITIES				
Net Revenue	3,619.44	-10,214.20	0.00	-6,594.76
Adjustments to reconcile Net Revenue to Net Cash provided by operations:				0.00
Accounts Receivable (A/R)			-782.25	-782.25
Accounts Payable (A/P)			-24.00	-24.00
21000 CBOLO MasterCard -8027		-4,687.46	5,241.81	554.35
21200 Kroger-DS1634 CLC		-6,555.58	6,060.94	-494.64
22100 Payroll Liabilities:Anthem			36.53	36.53
22200 Payroll Liabilities:Childcare Tuition			480.00	480.00
22300 Payroll Liabilities:Federal Taxes (941/944)			0.00	0.00
22400 Payroll Liabilities:MO Income Tax			46.00	46.00
22500 Payroll Liabilities:MO Unemployment Tax			3.34	3.34
Direct Deposit Payable			-670.48	-670.48
Payroll Liabilities:Health Care (United HealthCare)			172.50	172.50
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	\$ 0.00	-\$ 11,243.04	\$ 10,564.39	-\$ 678.65
Net cash provided by operating activities	\$ 3,619.44	-\$ 21,457.24	\$ 10,564.39	-\$ 7,273.41
Net cash increase for period	\$ 3,619.44	-\$ 21,457.24	\$ 10,564.39	-\$ 7,273.41
Cash at beginning of period			33,230.72	33,230.72
Cash at end of period	\$ 3,619.44	-\$ 21,457.24	\$ 43,795.11	\$ 25,957.31

CHILDREN'S LEARNING CENTER
Statement of Financial Position
As of May 31, 2017

	Jan - May, 2017
ASSETS	
Current Assets	
Bank Accounts	
11000 CBOLO Checking	25,957.31
Total Bank Accounts	\$ 25,957.31
Accounts Receivable	
Accounts Receivable (A/R)	619.75
Total Accounts Receivable	\$ 619.75
Other Current Assets	
14000 Undeposited Funds	0.00
Prepaid Expenses	7,971.74
Total Other Current Assets	\$ 7,971.74
Total Current Assets	\$ 34,548.80
TOTAL ASSETS	\$ 34,548.80
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$ 0.00
Credit Cards	
21000 CBOLO MasterCard -8027	1,289.02
21200 Kroger-DS1634 CLC	245.94
Total Credit Cards	\$ 1,534.96
Other Current Liabilities	
22000 Payroll Liabilities	
22100 Anthem	1,461.03
22200 Childcare Tuition	1,131.44
22300 Federal Taxes (941/944)	-8,242.58
22400 MO Income Tax	-2,668.48
22500 MO Unemployment Tax	-51.89
22600 Primevest Financial	448.19
Health Care (United HealthCare)	776.25
Total 22000 Payroll Liabilities	-\$ 7,146.04
Direct Deposit Payable	-6,994.33
Total Other Current Liabilities	-\$ 14,140.37
Total Current Liabilities	-\$ 12,605.41
Total Liabilities	-\$ 12,605.41
Equity	
30000 Opening Balance Equity	13,816.12
Retained Earnings	39,932.85
Net Revenue	-6,594.76
Total Equity	\$ 47,154.21
TOTAL LIABILITIES AND EQUITY	\$ 34,548.80

**CLC AGENCY
PROGRESS
REPORT
(Step Ahead/First
Steps)**

CHILDREN'S LEARNING CENTER
AGENCY UPDATE/PROGRESS REPORT
MAY 2017

○ **CHILD COUNT/ATTENDANCE**

Step Ahead currently has 23 children enrolled
18 of the 23 with special needs/dd (5 one-on-ones) (78.2%)
(Camden =21 Miller = 2)

○ **COMMUNITY EVENTS**

Attended:

5/9 - Give Ozarks
5/12 - CLC Promotion / Graduation
5/16 - Lake Area Chamber Social (5-7pm, Camden on the Lake)
5/17 - Rotary Presentation (All 4 Rotaries - Chuckin Palooza)
5/23 - Spoke on KRMS with pm show, Stacy - Wetsteps Event
5/25 - Westside Chamber Social (5-7pm, JJ CopperPot)
5/26 - Spoke on KRMS with am show, KB - Wetsteps Event
5/26 - CLC Centerwide Annual Picnic
5/28 - WetSteps Raffle to benefit CLC (Paradise, 1-4pm)
5/29 - Wet Steps Raffle to benefit CLC (Backwater Jacks, 1-4pm)

Current / Upcoming:

6/9 - 10th Annual 5K Night GLOW
6/23 - Evers & Co. Audit

○ **GENERAL PROGRAM NEWS**

- Playground Scrap Tire Surface Material Grant with Mo Dept of Natural Resources submitted

○ **FUNDRAISING/GRANTS**

LAI Monthly Report



Monthly Financial Reports

Lake Area Industries, Inc.

MAY 31, 2017

**Lake Area Industries, Inc.
Balance Sheet Comparison**

	As of May 31, 2017	As of May 31, 2016 (PY)
ASSETS		
Current Assets		
Total Bank Accounts	\$74,280	\$33,453
Accounts Receivable		
ACCOUNTS RECEIVABLE	\$60,756	\$82,186
Total Accounts Receivable	\$60,756	\$82,186
Other Current Assets		
GIFTED GARDEN CASH	\$500	\$800
INVENTORY	\$7,911	\$48,449
PETTY CASH	\$142	\$336
THRIFT STORE CASH	\$0	\$240
Undeposited Funds	\$25	\$0
Total Other Current Assets	\$8,578	\$49,825
Total Current Assets	\$143,614	\$165,464
Fixed Assets		
ACCUMULATED DEPRECIATION	-\$760,430	-\$693,672
AUTO AND TRUCK	\$217,090	\$217,090
BUILDING	\$366,571	\$356,718
FURN & FIX ORIGINAL VALUE	\$18,584	\$18,584
GH RETAIL STORE	\$16,505	\$16,505
GREENHOUSE EQUIPMENT	\$10,341	\$10,341
GREENHOUSE FACILITY	\$145,872	\$145,872
LAND	\$33,324	\$33,324
LAND IMPROVEMENT	\$25,502	\$25,502
MACHINERY & EQIPMENT	\$211,905	\$204,210
OFFICE EQUIPMENT	\$16,413	\$13,988
SHREDDING EQUIPMENT	\$45,572	\$45,572
Total Fixed Assets	\$347,248	\$394,033
Other Assets		
CURRENT CAPITAL IMPROVEMENT	\$9,320	\$8,858
SALES TAX BOND	\$1,060	\$1,060
UTILITY DEPOSITS	\$845	\$845
Total Other Assets	\$11,225	\$10,763
TOTAL ASSETS	\$502,087	\$570,260
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	\$44,794	\$62,359
Total Accounts Payable	\$44,794	\$62,359
Credit Cards		
Total Credit Cards	\$1,694	\$3,673
Other Current Liabilities		
ACCRUED WAGES	\$7,023	\$0
AFLAC DEDUCTIONS PAYABLE	-\$31	\$0
FIRST NATIONAL BANK CREDIT LINE-4096	\$86,310	\$86,310
Gift Certificate Payable	-\$311	-\$293
Missouri Department of Revenue Payable	\$53	\$209
SALES TAX PAYABLE	\$3,200	\$5,049
Total Other Current Liabilities	\$96,244	\$91,274
Total Current Liabilities	\$142,732	\$157,306
Total Liabilities	\$142,732	\$157,306
Equity		
Unrestricted Net Assets	\$316,060	\$356,403
Net Income	\$43,295	\$56,550
Total Equity	\$359,355	\$412,954
TOTAL LIABILITIES AND EQUITY	\$502,087	\$570,260

Lake Area Industries, Inc.
Profit and Loss
May 2017

	May 2017	Jan - May, 2017 (YTD)
Income		
CONTRACT PACKAGING	\$15,960	\$94,419
FOAM RECYCLING	\$6,160	\$16,872
GREENHOUSE SALES	\$27,694	\$47,420
SECURE DOCUMENT SHREDDING	\$7,001	\$13,438
Total Income	\$56,815	\$172,150
Cost of Goods Sold		
Cost of Goods Sold		\$9,564
GG PLANTS & SUPPLIES		
MISC SUPPLIES	\$3	\$41
PLANTS	\$17,997	\$29,833
POTS & PLASTICS	\$20	\$20
Total GG PLANTS & SUPPLIES	\$18,019	\$29,893
Total MANUFACTURING SUPPLIES	\$0	\$13
Total SHIPPING AND DELIVERY	\$1,008	\$2,498
WAGES-EMPLOYEES	\$23,362	\$97,056
Total Cost of Goods Sold	\$42,389	\$139,025
Gross Profit	\$14,426	\$33,125
Expenses		
ACCTG. & AUDIT FEES	\$4,185	\$9,336
Total ALL OTHER EXPENSES	\$1,128	\$6,664
CASH OVER/SHORT	\$37	\$89
Total EQUIP. PURCHASES & MAINTENANCE	\$18,631	\$32,142
Total FACILITY & FIXTURE MAINT	\$898	\$2,758
Total EQUIP. PURCHASES & MAINTENANCE	\$19,529	\$34,901
INSURANCE		
BUSINESS COMP. INSURANCE	\$1,515	\$7,747
Total INSURANCE	\$1,515	\$7,747
NON MANUFACTURING SUPPLIES	\$1,209	\$5,409
Total PAYROLL - OFFICE & STAFF	\$23,318	\$99,858
Total PAYROLL	\$23,318	\$99,858
Total PAYROLL EXP & BENEFITS	\$4,839	\$23,907
PROFESSIONAL SERVICES	\$2,836	\$12,470
TRANSP. VEHICLE MAINTENANCE		\$646
Total TRANSPORTATION EXPENSES	\$0	\$646
Total UTILITIES	\$1,830	\$10,349
Total Expenses	\$60,425	\$211,375
Net Operating Income	(\$45,999)	(\$178,250)
Other Income		
INTEREST INCOME	\$6	\$15
MED WAIVER TRANSPORTATION		\$0
OTHER CONTRIBUTIONS	\$4,820	\$6,749
SB-40 REVENUE		
SB-40 - Current Capital Improvements		\$9,250
SB-40 Expense Reimbursement	\$10,070	\$17,318
SB-40 GENERAL FUNDS	\$18,143	\$72,607
SB-40 Operational Shortfall		\$40,000
Total SB-40 REVENUE	\$28,213	\$139,175
STATE AID	\$17,156	\$75,606
Total Other Income	\$50,195	\$221,545
Net Other Income	\$50,195	\$221,545
Net Income	\$4,196	\$43,295

Lake Area Industries, Inc.
Statement of Cash Flows
May 2017

OPERATING ACTIVITIES	
Net Income	\$4,196
Adjustments to reconcile Net Income to Net Cash provided by operations:	
ACCOUNTS RECEIVABLE	\$3,239
INVENTORY:GG PLANT & SUPPLIES INVEN	\$13,056
INVENTORY:RAW MATERIAL INVENTORY	\$58
PETTY CASH	(\$41)
Accounts Payable	\$4,362
US BANK CC - 1669	(\$2,358)
US BANK CC - 1727	(\$1,223)
US BANK CC - 2245	\$117
US BANK CC - 2260	\$429
US BANK CC - 2278	(\$533)
US BANK CC - 2286	(\$234)
AFLAC DEDUCTIONS PAYABLE	\$0
Gift Certificate Payable	(\$240)
Missouri Department of Revenue Payable	\$24
SALES TAX PAYABLE	\$1,816
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	\$18,472
Net cash provided by operating activities	\$22,668
Net cash increase for period	\$22,668
Cash at beginning of period	\$51,637
Cash at end of period	\$74,305

Lake Area Industries, Inc.
A/P Aging Summary
As of May 31, 2017

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
TOTAL	\$18,996	\$10,544	\$14,998	\$47	\$209	\$44,794

Lake Area Industries, Inc.
A/R Aging Summary
As of May 31, 2017

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
TOTAL	\$54,348	\$6,408	\$0	\$0	\$0	\$60,756

Support Coordination Report

May 2017

Consumer Caseloads

- Number of Caseloads as of May 31st, 2017: 320
- Budgeted Number of Caseloads: 300
- Pending Number of New Intakes: 6
- Medicaid Eligibility: 84.69%

Caseload Counts

Rachel Baskerville - 11
Cynthia Brown - 41
Jennifer Clemons - 36
Lori Cornwell - 38
Linda Gifford - 27
Sharla Jenks - 27
Ryan Johnson - 38
Micah Joseph - 39
Annie Meyer - 36
Nicole Whittle - 27

**CARF Report
Medicaid Eligible
Clients**

Outcome Measurement Report



TCM

[TCM: % of the time new consumers will be contacted by their Support Coordinator \(SC\) within 5 business days of their eligibility determination \(1\)](#)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	9	0	0	100.00 %
Total	9	0	0	100.00 %
Goal				100 %

[TCM: Planning meeting is held within 30 days of eligibility date \(2\)](#)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	8	1	0	88.89 %
Total	8	1	0	88.89 %
Goal				100 %

[TCM: % of all annual Medicaid Waiver plans and plans subject to the Regional Office Utilization Review \(UR\) will be submitted via fax and email at least 22 calendar days prior to the plan implementation date. \(3\)](#)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters: Is Waiver: Yes;

	Yes	No	NA	Percentage
Targeted Case Management	26	23	0	53.06 %
Total	26	23	0	53.06 %
Goal				80 %

[TCM: % of all annual non-waiver plans will be emailed to the Regional Office at least 15 calendar days prior to the plan implementation date \(4\)](#)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	16	10	0	61.54 %
Total	16	10	0	61.54 %
Goal				80 %

Outcome Measurement Report



TCM: % of IP outcomes/action steps will be met (5)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	481	1546	0	23.73 %
Total	481	1546	0	23.73 %
Goal				80 %

TCM: % of Quarterly Reports met (6)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Targeted Case Management	236	48	0	83.10 %
Total	236	48	0	83.10 %
Goal				95 %

TCM: % that shall have Outcomes implemented in their Individual Support Plan that encourage or support active participation in typical community events and activities (7)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	231	51	0	81.91 %
Total	231	51	0	81.91 %
Goal				75 %

TCM: % of time Billable (8)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Billable Hrs	Non-Billable Hrs	NA	Percentage
Targeted Case Management	4644	3463	0	57.28 %
Total	4644	3463	0	57.28 %
Goal				70 %

Outcome Measurement Report



[Consumer Forms \(% of consumers will report being satisfied or very satisfied with the services provided by their SC, as indicated on the Consumer Survey. \(9\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Targeted Case Management	128	0	4	100.00 %
Total	128	0	4	100.00 %
Goal				90 %

[Consumer Forms \(% of consumers or parent/guardians of consumers served shall indicate their SC is available when needed, as indicated on the Consumer Survey. \(10\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Targeted Case Management	129	0	4	100.00 %
Total	129	0	4	100.00 %
Goal				90 %

[TCM: % of Individual Support Plans chosen for TCM Reviews conducted by RRO will not require remediation \(11\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management				
Total				
Goal				80 %

[TCM: % of consumers will be given the resources or education to formulate a personal plan for personal safety and risk reduction to better protect them from abuse, neglect or exploitation \(12\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	229	53	0	81.21 %
Total	229	53	0	81.21 %
Goal				100 %

Outcome Measurement Report



[TCM: Will host at least one event per year designed to educate the community on abuse, neglect and financial exploitation of vulnerable persons; and how to report it. \(13\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	0	0	0	-
Total	0	0	0	-
Goal				100 %

[TCM: Provider demonstrates a commitment to community employment opportunities for persons served by making at least 15 referrals to Vocational Rehabilitation through the Outcomes and Action Steps included in the ISP. \(14\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
Targeted Case Management	79	0	0	100.00 %
Total	79	0	0	100.00 %
Goal				100 %

**CARF Report
Medicaid Ineligible
Clients**

Outcome Measurement Report



TCM

[TCM: % of the time new consumers will be contacted by their Support Coordinator \(SC\) within 5 business days of their eligibility determination \(1\)](#)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	6	0	0	100.00 %
Total	6	0	0	100.00 %
Goal				100 %

[TCM: Planning meeting is held within 30 days of eligibility date \(2\)](#)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	6	0	0	100.00 %
Total	6	0	0	100.00 %
Goal				100 %

[TCM: % of all annual Medicaid Waiver plans and plans subject to the Regional Office Utilization Review \(UR\) will be submitted via fax and email at least 22 calendar days prior to the plan implementation date. \(3\)](#)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters: Is Waiver: Yes;

	Yes	No	NA	Percentage
CCDDR	0	1	0	0.00 %
Total	0	1	0	0.00 %
Goal				80 %

[TCM: % of all annual non-waiver plans will be emailed to the Regional Office at least 15 calendar days prior to the plan implementation date \(4\)](#)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	10	4	0	71.43 %
Total	10	4	0	71.43 %
Goal				80 %

Outcome Measurement Report



TCM: % of IP outcomes/action steps will be met (5)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	37	146	0	20.22 %
Total	37	146	0	20.22 %
Goal				80 %

TCM: % of Quarterly Reports met (6)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
CCDDR	37	4	0	90.24 %
Total	37	4	0	90.24 %
Goal				95 %

TCM: % that shall have Outcomes implemented in their Individual Support Plan that encourage or support active participation in typical community events and activities (7)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	23	15	0	60.53 %
Total	23	15	0	60.53 %
Goal				75 %

TCM: % of time Billable (8)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Billable Hrs	Non-Billable Hrs	NA	Percentage
CCDDR	299	662	0	31.11 %
Total	299	662	0	31.11 %
Goal				70 %

Outcome Measurement Report



[Consumer Forms \(% of consumers will report being satisfied or very satisfied with the services provided by their SC, as indicated on the Consumer Survey. \(9\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
CCDDR	14	0	0	100.00 %
Total	14	0	0	100.00 %
Goal				90 %

[Consumer Forms \(% of consumers or parent/guardians of consumers served shall indicate their SC is available when needed, as indicated on the Consumer Survey. \(10\)\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
CCDDR	14	0	0	100.00 %
Total	14	0	0	100.00 %
Goal				90 %

[TCM: % of Individual Support Plans chosen for TCM Reviews conducted by RRO will not require remediation \(11\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR				
Total				
Goal				80 %

[TCM: % of consumers will be given the resources or education to formulate a personal plan for personal safety and risk reduction to better protect them from abuse, neglect or exploitation \(12\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	25	13	0	65.79 %
Total	25	13	0	65.79 %
Goal				100 %

Outcome Measurement Report



[TCM: Will host at least one event per year designed to educate the community on abuse, neglect and financial exploitation of vulnerable persons; and how to report it. \(13\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	0	0	0	-
Total	0	0	0	-
Goal				100 %

[TCM: Provider demonstrates a commitment to community employment opportunities for persons served by making at least 15 referrals to Vocational Rehabilitation through the Outcomes and Action Steps included in the ISP. \(14\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
CCDDR	9	0	0	100.00 %
Total	9	0	0	100.00 %
Goal				100 %



Performance Measurement and Management

2015-2017

The following Outcomes were identified as pertinent after the last re-certification. While most of the measures didn't change much, there were 2 additions that were in direct response to local events. First, CCDDR uncovered an atrocious case of physical abuse, neglect and financial exploitation. This resulted in an agency wide commitment to inform our clients and the community at large about the prevalence of abuse, neglect and financial exploitation. In addition, CCDDR made a commitment to inform our clients how to better prepare and protect themselves should such a situation arise.

Secondly, due to recent national attention given the segregation of employees at sheltered workshops, CCDDR made a commitment to support all clients in their desire to work in community settings.

CCDDR Outcomes/Goals

1. 100 % of the time new clients will be contacted by their Support Coordinator (SC) within 5 business days of their eligibility determination
2. 100% of the time the planning meeting is held within 30 days of eligibility date
3. 80% of all annual Medicaid Waiver plans and plans subject to the Regional Office Utilization Review (UR) will be submitted via fax or email at least 22 calendar days prior to the plan implementation date
4. 80% of all annual non-waiver plans will be emailed to the Regional Office at least 15 calendar days prior to the plan implementation date
5. 80% of Individual Support Plan outcomes/action steps will be met/completed
6. 95 % of Quarterly Reports will be turned in by the due date
7. 75% of clients shall have Outcomes implemented in their Individual Support Plan that encourage or support active participation in typical community events and activities
8. 70% of time Support Coordinators spend working on behalf or with clients is billable
9. 90% of clients will report being satisfied or very satisfied with the services provided by their SC, as indicated on the Consumer Survey.
10. 90% of clients or parent/guardians of clients served shall indicate their SC is available when needed, as indicated on the Consumer Survey.
11. 80% of Individual Support Plans chosen for TCM Reviews conducted by RRO will not require remediation
12. 100 % of clients will be given the resources or education to formulate a personal plan for personal safety and risk reduction to better protect them from abuse, neglect or exploitation
13. CCDDR will host at least one event per year designed to educate the community on abuse, neglect and financial exploitation of vulnerable persons; and how to report it.
14. CCDDR demonstrates a commitment to community employment opportunities for persons served by making at least 15 referrals to Vocational Rehabilitation through the Outcomes and Action Steps included in the ISP.

These Outcome Measures track performance in the following areas:

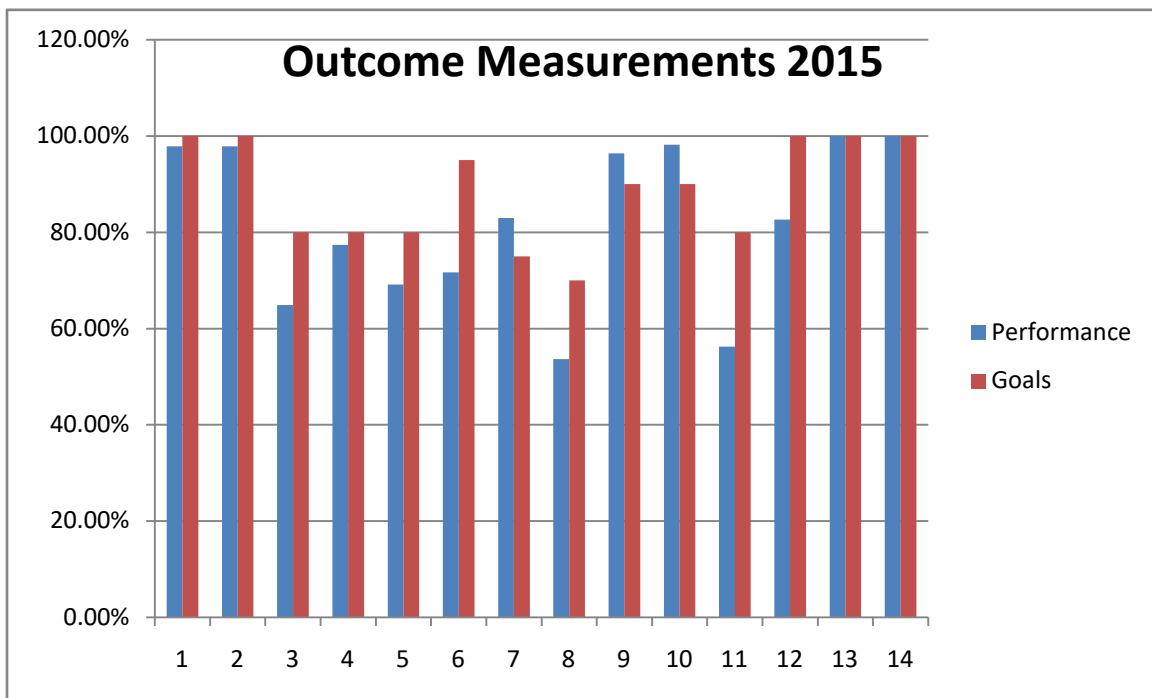
Access to service: Outcomes 1 and 10

Efficiency of Support Coordination staff: Outcomes 2,3,4,6, 8, and 11

Effectiveness of person centered planning: Outcomes 5, 7, and 9

Building community: Outcomes 12, 13, and 14

In the first quarter of 2015 CCDDR brought a newly designed software package for client demographics, casenotes, and recording client Outcomes and Action Steps online for the entire staff. Utilization of this program was implemented incrementally. First to determine if there were any issues inherent to the program and then to establish 1 or 2 staff members who could act as mentors to the rest of the staff.

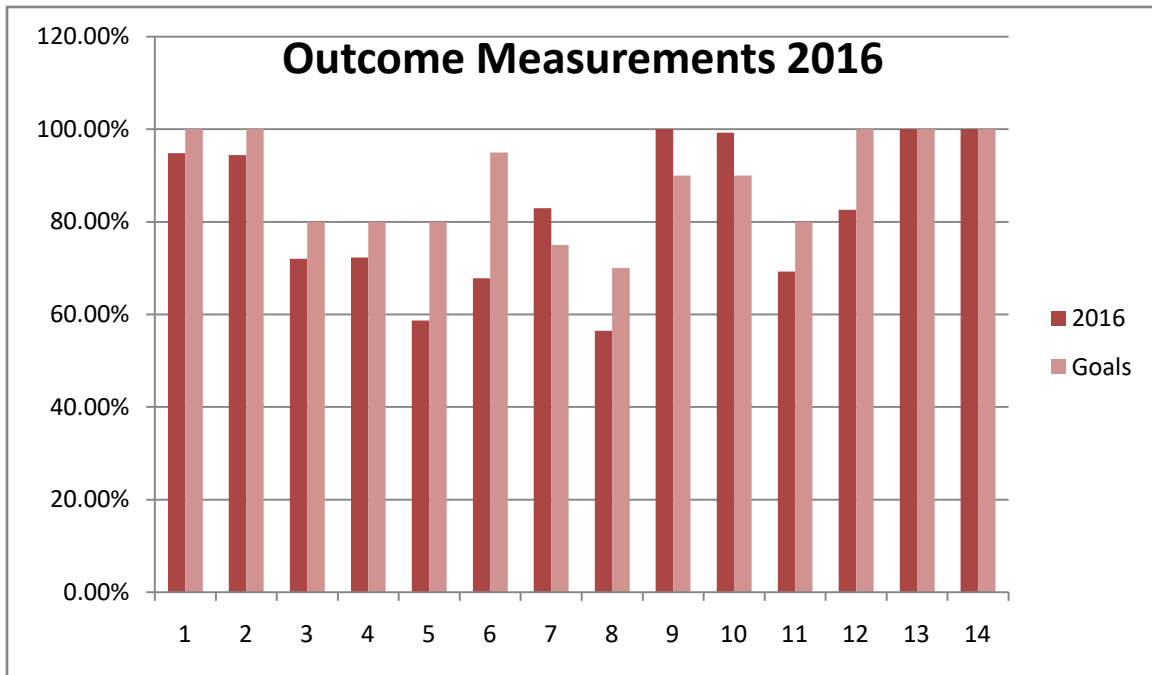


By 2015 CCDDR had a relatively stable Support Coordination team; the Intake Coordinator was replaced in May and an increase in the number of eligible clients in Camden County resulted in the addition of a Support Coordinator in June. The Intake Coordinator was also a part-time SC. One of the most helpful staff additions was the hiring of an Administrative Assistant and Records Clerk who had previous TCM experience.

Data shows that the primary challenge of Support Coordinators is time management. Only Outcomes 7, 9, 10, 13 and 14 actually achieved or surpassed the goal. Performance on Outcomes 1 and 2 was very close to the goal and is actually indicative of missing only 1 client in each category. While falling short of the statutory expectations of the Department of Mental Health, the clients and their families have a direct influence on the achievement of these outcomes and a client missing an appointment is beyond the control of the Support Coordinator.

The Outcomes dealing with satisfaction of services, #9 and 10 surpassed the goal and emphasizes accessibility. This accessibility, while valued, may actually have detrimental effects on Outcome #8 regarding the expectation of billable time. It is very easy for a Support Coordinator to provide direct services such as transporting clients or helping schedule appointments because the Support Coordinator is responding to a direct need. Unfortunately these services are not billable. The challenge for the SC is to maintain meaningful and supportive relationships without creating dependence.

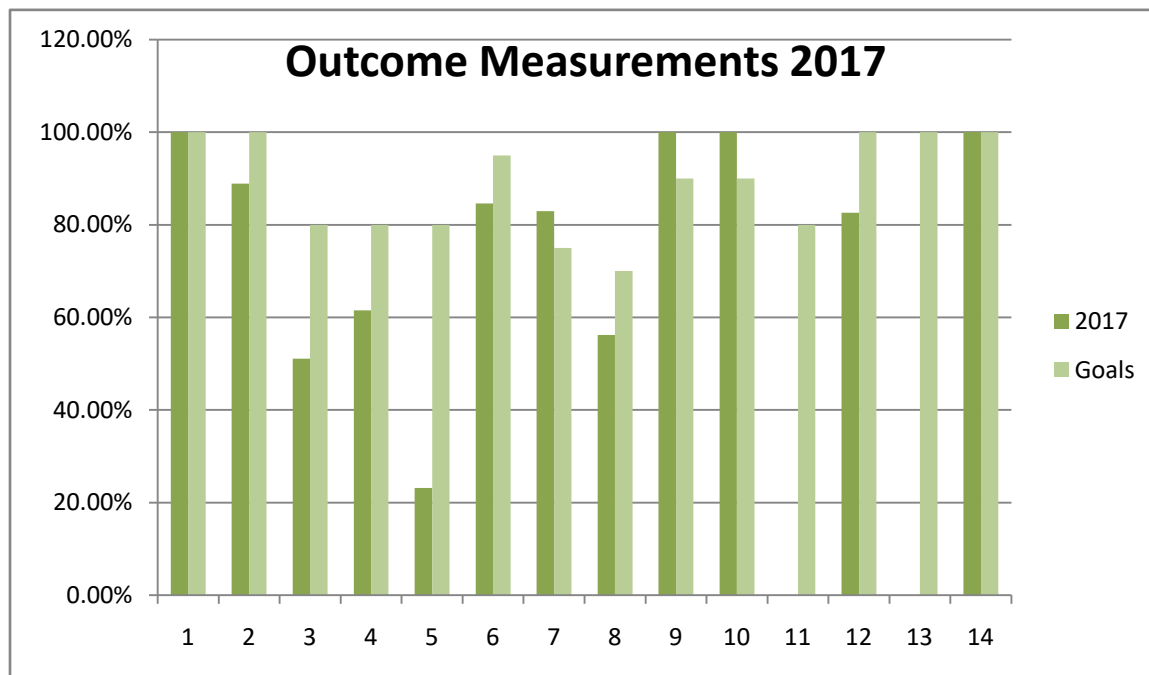
Caseload size has a dramatic effect on the manageability of workload. In theory, every client has the same level of intervention, but in practice some clients are needier and require more services to be successful in their environment. Each service requires a Support Coordinator to complete modifications and budget adjustments, communication with service providers and an increase in time spent monitoring services. Caseloads grew steadily during 2015, demonstrated by the addition of a Support Coordinator in June. Also an increased expectation on mandatory components of an Individualized Support Plan set forth by the Department of Mental Health requires that SCs spend more time writing plans. Consequently it is not surprising that Outcomes 3, 4, 5, and 6 fell short of the goal.



On December 31, 2015 CCDDR had 294 active clients. Another Support Coordinator was added in January of 2016. CCDDR had established an ideal caseload size of 35 and the addition of a new SC allowed the existing caseloads to be reduced, while allowing room to absorb at least 10 new clients.

Even though CCDDR does not provide any direct services such as employment services or residential services; CCDDR values community inclusion so much that a Community Living Coordinator position was created. The demand for meticulous attention to mandatory plan components and service monitoring resulted in the creation of the Quality Assurance Coordinator. Both the Community Living Coordinator and the Quality Assurance Coordinator have half size caseloads. Consequently, an additional SC was hired in August to absorb clients from SCs who were promoted to the above positions and to allow for growth.

Data from 2016 indicates that performance improved on Outcomes 3, 8, 9, and 10. While not meeting the goal on Outcome 3, SCs did a better job of getting Waiver Plans to DMH in a timely fashion. The amount of billable time increased as demonstrated on Outcome 8. Outcome 11 indicates that more plans made it through a TCM review without remediation. This shows that the Support Coordinators are doing a better job of creating plans that contain all the mandatory components set forth by DMH and Medicaid.



On 12/31/2016 CCDDR had 311 active clients, 6 fulltime SCs and 3 part time SCs. This workload was barley manageable due to size constraints. On a State wide level, negotiations between the Department of Mental Health and the Center for Medicaid Services was bringing about some changes in expectations in the Individualized Support Plan, the Targeted Casemanagement Rate, and the availability of services to non-medicaid clients.

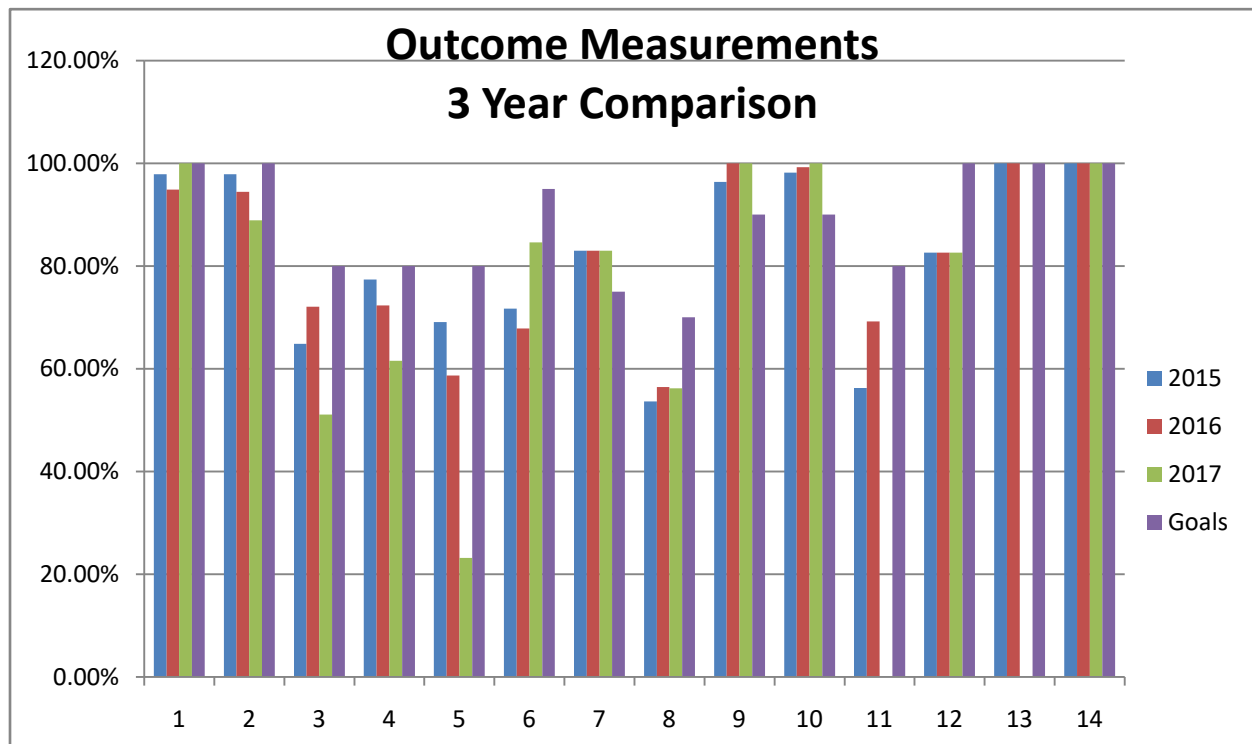
DMH released a new ISP Guideline in January of 2017, following the release of new service definitions for waiver services in the fall of 2016. CCDDR Board decided to continue providing Casemanagement services to non-medicaid eligible clients, regardless of State expectations. To accommodate these changes CCDDR reorganized the Support Coordination Dept.

This new structure moved the support coordination of non-medicaid clients to the Community Resource Dept. These case loads were handled by the Community Living Coordinator and the Community Resource Specialist. All clients who maintained Medicaid coverage received support coordination from the Targeted Case Management Dept.

The chart illustrating 2017 performance measures is incomplete, some Outcomes can't be tabulated accurately until the end of the year; Outcome 5 for example. Completion of client Outcomes and goals can't be interpreted until all clients have had a chance to complete their plan year. Also CCDDR has not yet hosted a public event to educate the general public on abuse, neglect and financial exploitation. Nor has CCDDR had a TCM Review in 2017.

In general, time management appears to be an ongoing issue since Outcomes 3 and 4 are still significantly below expectations. The new ISP Guideline changed the internal quality assurance protocols and has resulted in re-writes and re-submissions that may cause a timeline to be missed. It should be noted that the SCs are doing a better job monitoring the ISP since the quarterly reports measured in Outcome #6 have improved. Client satisfaction and SC accessibility remain high. Relatively, billable time remains below expectations as SCs have a tendency to respond to the human condition rather than the system.

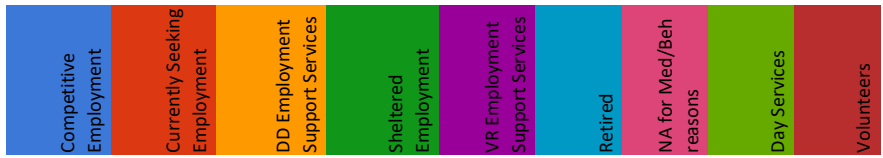
While growth has slowed down, CCDDR activates new clients each month. Currently caseloads are once again topping out near 40 and an additional support coordinator will be added at some point in the last half of 2017.



Data seems to indicate that as caseloads grow, support coordinator performance declines. CCDDR has not yet experienced a full year without the addition and subsequent training of new staff. While one might expect efficiency to drop with inexperienced staff, it is harder to justify why the efficiency of experienced staff has declined.

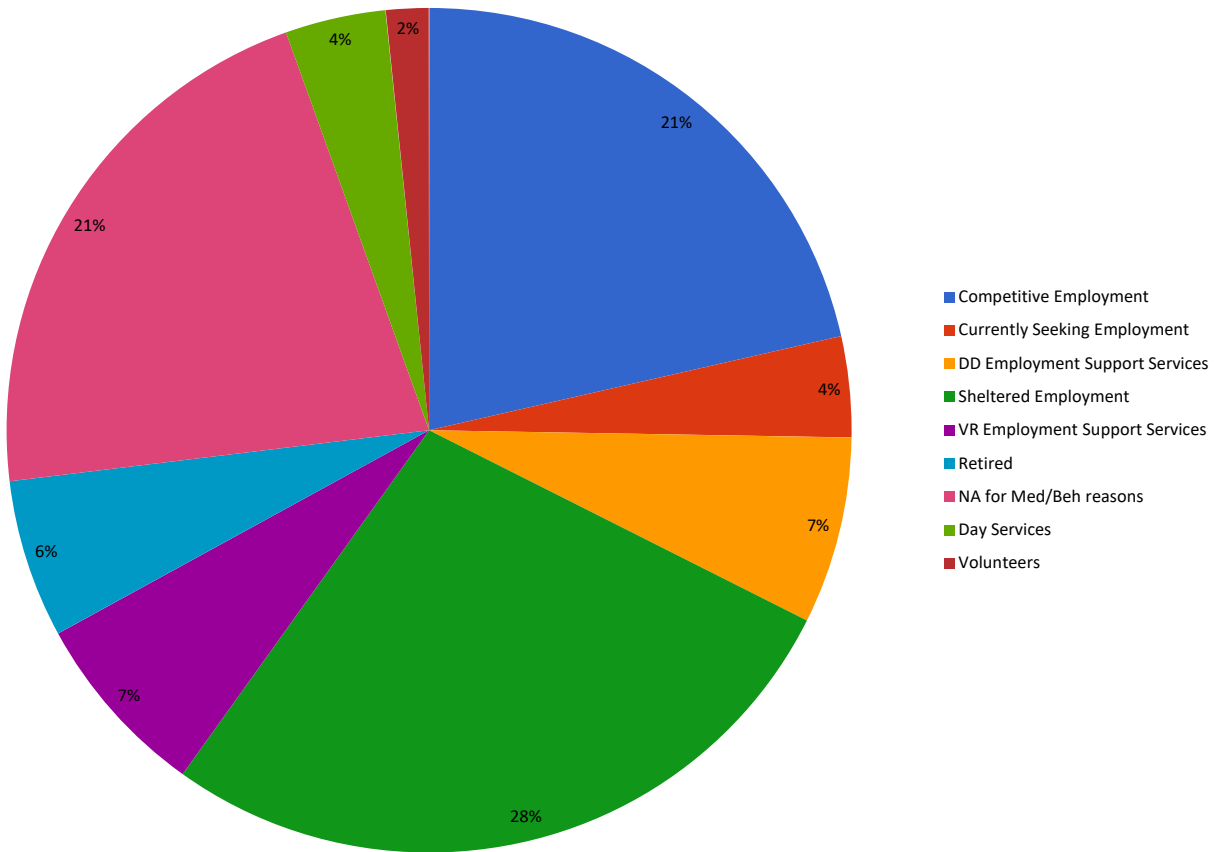
Since Oct of 2016 SCs have been learning new definitions for services provided via the waivers. This translates into more time being spent assuring the appropriate service is being authorized for each client, learning new numerical codes used in data entry and re-training provider staff to think in terms of the new definitions. In addition, the new ISP Guideline implemented by DMH in January of 2017 resulted in the creation of a new template, using new assessments and a general paradigm shift in writing plans. Consequently the entire support coordination team was undergoing on-the-job training in new methods and tools. Data analysis at the end of 2017 will indicate of the TCM Dept has rallied to the changes and created routines and structure that encourages efficiency.

Employment Report



Agency	Competitive Employment	Currently Seeking Employment	DD Employment Support Services	Sheltered Employment	VR Employment Support Services	Retired	NA for Med/Beh reasons	Day Services	Volunteers
Agency Total	39	7	13	50	13	11	39	7	3
Percents from total of adults only	21.43%	3.85%	7.14%	27.47%	7.14%	6.04%	21.43%	3.85%	1.65%
Baskerville	5	0	0	1	0	0	1	0	0
Brown	5	0	0	3	1	1	2	1	0
Lyon	2	1	2	7	1	2	6	0	0
Cornwell	6	1	0	11	2	0	4	1	0
Gifford	9	1	0	2	3	2	0	0	0
Jenks	1	0	0	3	1	2	4	3	0
Johnson	2	4	1	5	2	2	4	0	2
Joseph	5	0	4	5	1	0	5	0	0
Meyer	1	0	3	11	0	2	11	1	1
Whittle	3	0	3	2	2	0	2	1	0

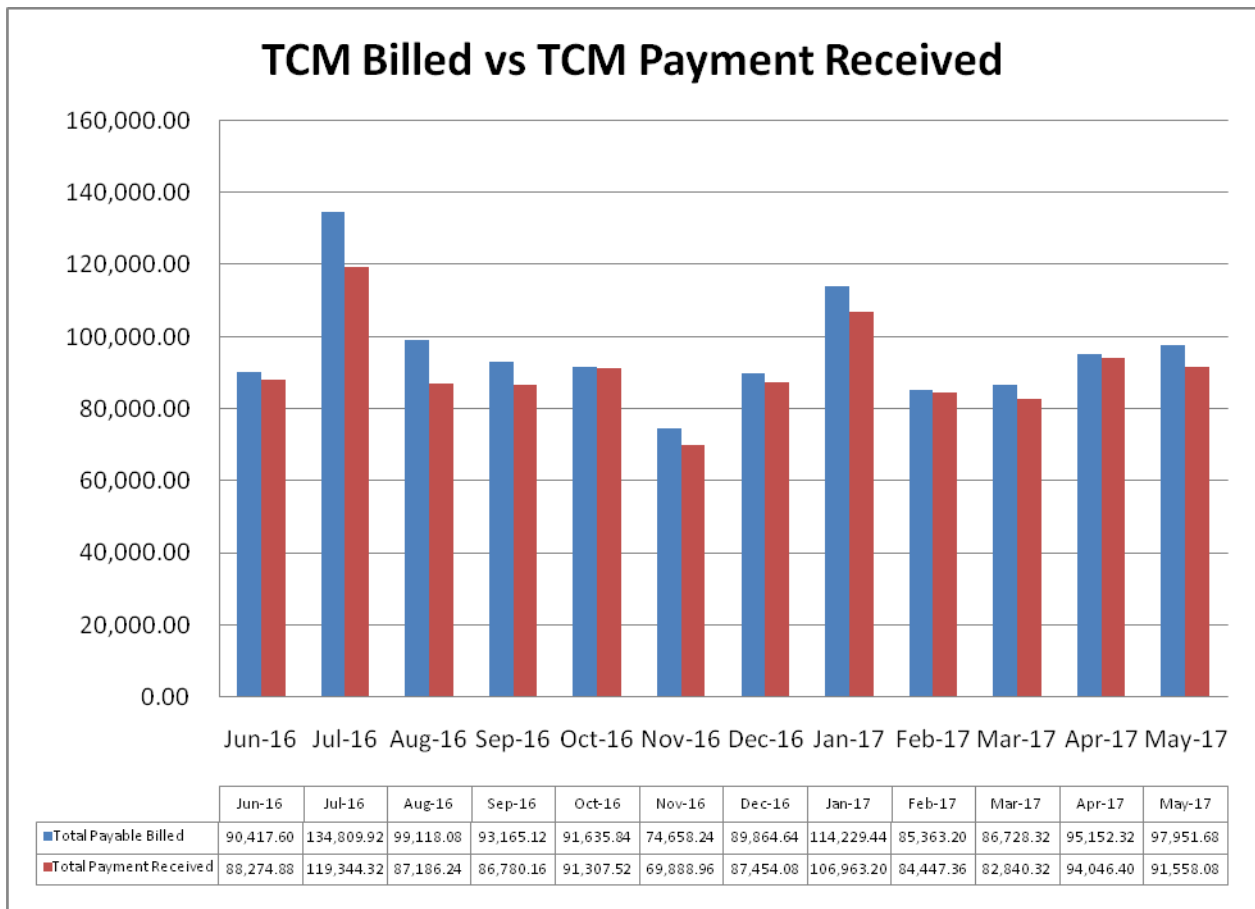
CCDDR Adults as of 5/31/2017



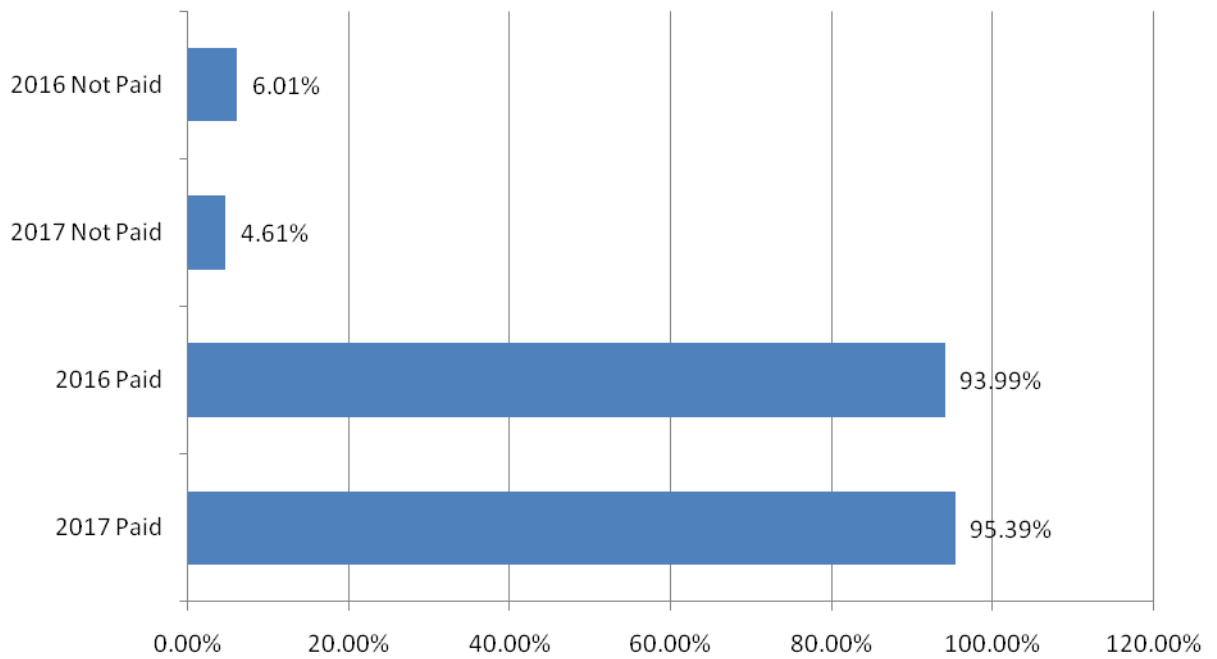
Agency Economic
Report
(Unaudited)

May 2017

Targeted Case Management Income



2017 vs 2016 Percentage Comparison Medicaid Billed vs Medicaid Paid



Budget vs. Actuals: FY2017 - FY17 P&L Departments

May 2017

	Grants			TCM		
	Actual	Budget	Variance	Actual	Budget	Variance
Income						
4000 SB 40 Tax Income	8,485	9,162	(677)			0
4500 Targeted Case Management Income			0	102,531	98,688	3,843
Total Income	8,485	9,162	(677)	102,531	98,688	3,843
Expenses						
5000 Payroll & Benefits			0	84,817	79,919	4,898
5100 Repairs & Maintenance			0	414	485	(71)
5500 Contracted Business Services			0	7,326	5,558	1,768
5600 Presentations/Public Meetings			0	262	525	(263)
5700 Office Expenses			0	1,480	3,100	(1,620)
5800 Other General & Administrative	0		0	931	625	306
5900 Utilities			0	974	1,150	(176)
6100 Insurance			0	1,187	1,225	(38)
6500 Medicaid Match	3,928	2,994	934			0
6700 Partnership for Hope	4,356	5,031	(675)			0
6900 Targeted Case Management	10,454	12,765	(2,311)			0
7100 Housing Programs	8,271	10,950	(2,679)			0
7200 CLC	10,359	12,160	(1,801)			0
7300 Sheltered Employment Programs	20,769	19,740	1,029			0
7500 Community Employment Programs	8	1,354	(1,346)			0
7900 Special/Additional Needs	6,188	7,443	(1,255)			0
Total Expenses	64,333	72,437	(8,104)	97,390	92,587	4,803
Net Operating Income	(55,848)	(63,275)	7,427	5,141	6,101	(960)
Other Expenses						
8500 Depreciation			0	2,478	2,500	(22)
Total Other Expenses	0	0	0	2,478	2,500	(22)
Net Other Income	0	0	0	(2,478)	(2,500)	22
Net Income	(55,848)	(63,275)	7,427	2,663	3,601	(938)

Budget Variance Report

Total Income: During May of 2017, Tax Receipts were less than projected, and TCM Program income was slightly higher than projected. Medicaid TCM services were higher than budgeted, and Non-Medicaid TCM services were lower than budgeted, which reflected an approximate +\$3,800 net difference. Medicaid redeterminations of eligibility continue to be an issue. CCDDR continues to monitor several individuals/guardians/families who have not yet submitted all information to re-certify annual Medicaid eligibility and several individuals/guardians/families who have not been submitting Medicaid spend-down invoices to CCDDR for payment, causing lapses in Medicaid coverage. CCDDR is working with families, individuals, and

guardians to submit spend-down invoices to CCDDR immediately upon receipt and assist with Medicaid re-certification completion/submission.

Total Expenses: During May of 2017, overall Grants Programs are lower than budgeted. CLC attendance is lower than projected, and LAI production increased, which reflects a higher than budgeted POS and transportation costs. Non-Medicaid TCM service costs were lower than projected. New Housing Vouchers have been issued to reduce the HVP Wait List, which will increase Housing expenses. TCM Program expenses were less than anticipated in most categories. Retroactive TCM payroll adjustments were recorded in May, and new computer equipment (Office Expenses) for Support Coordinators was purchased in April, which reflected higher costs in InfoTech Support in May (setup and software implementation). This cost was budgeted as a straight line expense each month instead of a lump sum in one month. The overages will not negatively impact the overall 2017 budget.

Budget vs. Actuals: FY2017 - FY17 P&L Departments

January - May, 2017

	Grants			TCM		
	Actual	Budget	Variance	Actual	Budget	Variance
Income						
4000 SB 40 Tax Income	887,808	878,867	8,941			0
4500 Targeted Case Management Income			0	516,721	517,742	(1,021)
Total Income	887,808	878,867	8,941	516,721	517,742	(1,021)
Expenses						
5000 Payroll & Benefits			0	381,610	399,595	(17,985)
5100 Repairs & Maintenance			0	1,839	2,425	(586)
5500 Contracted Business Services			0	30,288	29,641	647
5600 Presentations/Public Meetings			0	562	2,625	(2,063)
5700 Office Expenses			0	12,203	15,100	(2,897)
5800 Other General & Administrative	0		0	8,640	8,775	(135)
5900 Utilities			0	5,883	5,750	133
6100 Insurance			0	5,794	6,125	(331)
6500 Medicaid Match	7,274	8,982	(1,708)			0
6700 Partnership for Hope	11,878	11,759	119			0
6900 Targeted Case Management	54,242	66,984	(12,742)			0
7100 Housing Programs	40,379	54,750	(14,371)			0
7200 CLC	48,128	60,800	(12,672)			0
7300 Sheltered Employment Programs	130,355	153,702	(23,347)			0
7500 Community Employment Programs	2,152	6,770	(4,618)			0
7600 Community Resources	0		0			0
7900 Special/Additional Needs	32,851	33,965	(1,114)			0
Total Expenses	327,259	397,712	(70,453)	446,819	470,036	(23,217)
Net Operating Income	560,548	481,155	79,393	69,902	47,706	22,196
Other Expenses						
8500 Depreciation			0	12,397	12,500	(103)
Total Other Expenses	0	0	0	12,397	12,500	(103)
Net Other Income	0	0	0	(12,397)	(12,500)	103
Net Income	560,548	481,155	79,393	57,505	35,206	22,299

Budget Variance Report

Total Income YTD: Tax Receipts are slightly higher than projections while TCM Program income is slightly lower than projections. Medicaid TCM services were higher than budgeted, and Non-Medicaid TCM services were lower than budgeted, which reflected an approximate -\$1,000 net difference. Medicaid redeterminations of eligibility continue to be an issue. CCDDR continues to monitor several individuals/guardians/families who have not yet submitted all information to re-certify annual Medicaid eligibility and several individuals/guardians/families who have not been submitting Medicaid spend-down invoices to CCDDR for payment, causing lapses in Medicaid coverage. CCDDR is working with families/individuals/guardians to submit spend-down invoices to CCDDR immediately upon receipt and assist with Medicaid re-certification completion/submission.

Total Expenses YTD: Overall Grants Programs are lower than budgeted. LAI workflow is looking better with the addition of two new trial jobs; therefore, an increase in expenses in the future may offset the lower than projected attendance from the first quarter. CLC attendance continues to be lower than projected, while projected Community Employment supports have yet to be realized; however, authorizations are increasing. New Housing Vouchers have been issued to reduce the HVP Wait list, which will increase Housing expenses. TCM Program expenses were less than anticipated in almost all categories.

Balance Sheet

As of May 31, 2017

	Grants	TCM
ASSETS		
Current Assets		
Bank Accounts		
1000 Bank Accounts		
1005 Grant Bank Accounts		
1010 Grant Account (County Tax Funds) - First Nat'l Bank	15,277	0
1015 Grant Reserve Account (County Tax Funds) - Central Bank	229	
1020 Grant Certificate of Deposit (County Tax Funds)	0	
1025 Grant Account (County Tax Funds) - Sullivan Bank	775,421	
1030 Grant Operating Reserves Account (Tax Funds) - Sullivan Bank	228,785	
Total 1005 Grant Bank Accounts	1,019,711	0
1050 TCM Bank Accounts		
1055 TCM Account (TCM Funds) - 1st Nat'l Bank	0	286,236
1060 TCM Certificate of Deposit (TCM Funds)		0
Total 1050 TCM Bank Accounts	0	286,236
Total 1000 Bank Accounts	1,019,711	286,236
Total Bank Accounts	1,019,711	286,236
Accounts Receivable		
1200 Targeted Case Management Services		
1210 Medicaid TCM Direct Service		44,997
1215 Non-Medicaid TCM Direct Service		14,921
Total 1200 Targeted Case Management Services	0	59,918
1300 Property Taxes		
1310 Property Tax Receivable	1,040,717	
1315 Allowance for Doubtful Accounts	(6,254)	
Total 1300 Property Taxes	1,034,463	0
1350 Allowance for Doubtful Accounts	0	
Total Accounts Receivable	1,034,463	59,918
Other Current Assets		

1389 TCM Claim Confirmations (A/R)	0	
1399 TCM Remittance Advices (In-Transit Payments)	0	0
1400 Other Current Assets		
1410 Other Deposits	0	
1430 Deferred Outflows Related to Pensions		41,868
1435 Net Pension Asset (Liability)		1,048
Total 1400 Other Current Assets	0	42,916
1450 Prepaid Expenses		0
1455 Prepaid-Insurance	0	16,622
Total 1450 Prepaid Expenses	0	16,622
Total Other Current Assets	0	59,538
Total Current Assets	2,054,174	405,692
Fixed Assets		
1500 Fixed Assets		
1510 100 Third Street Land		47,400
1511 Keystone Land		14,000
1520 100 Third Street Building		431,091
1521 Keystone		163,498
1525 Accumulated Depreciation - 100 Third Street		(129,026)
1526 Accumulated Depreciation - Keystone		(12,172)
1530 100 Third Street Remodeling		126,736
1531 Keystone Remodeling		20,175
1535 Acc Dep - Remodeling - 100 Third Street		(42,245)
1536 Acc Dep - Remodeling - Keystone		(1,400)
1540 Equipment		64,209
1545 Accumulated Depreciation - Equipment		(39,288)
1550 Vehicles		6,740
1555 Accumulated Depreciation - Vehicles		(6,740)
Total 1500 Fixed Assets	0	642,975
Total Fixed Assets	0	642,975
TOTAL ASSETS	2,054,174	1,048,667
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
1900 Accounts Payable	486	545
Total Accounts Payable	486	545
Other Current Liabilities		
2000 Current Liabilities		
2005 Accrued Accounts Payable	0	0
2006 DMH Payable	0	
2007 Non-Medicaid TCM Payable	14,921	
2010 Accrued Payroll Expense	0	0
2015 Accrued Compensated Absences	0	(1,017)
2025 Prepaid Services	0	
2030 Deposits	0	17
2050 Prepaid Tax Revenue	0	

2055 Deferred Inflows - Property Taxes	904,980	
2060 Payroll Tax Payable		0
2061 Federal W / H Tax Payable	0	65
2062 Social Security Tax Payable	0	15
2063 Medicare Tax Payable	0	(10)
2064 MO State W / H Tax Payable	0	2,080
Total 2060 Payroll Tax Payable	0	2,150
2070 Payroll Clearing		
2071 AFLAC Pre-tax W / H	0	875
2072 AFLAC Post-tax W / H	0	104
2073 Vision Insurance W / H	0	(126)
2074 Health Insurance W / H	0	28
2075 Dental Insurance W / H	0	(292)
2076 Savings W / H		0
2078 Misc W / H		329
2079 Other W / H		0
Total 2070 Payroll Clearing	0	918
Total 2000 Current Liabilities	919,901	2,067
Total Other Current Liabilities	919,901	2,067
Total Current Liabilities	920,387	2,612
Total Liabilities	920,387	2,612
Equity		
3000 Restricted Grant Fund Balances		
3001 Operational	0	
3005 Operational Reserves	228,411	
3010 Transportation	33,291	
3015 New Programs	0	
3030 Special Needs	2,207	
3040 Sheltered Workshop	166,700	
3045 Traditional Medicaid Match	790	
3050 Partnership for Hope Match	4,743	
3055 Building/Remodeling/Expansion	0	
3065 Legal	7,613	
3070 TCM	0	
3075 Community Resource	0	
Total 3000 Restricted Grant Fund Balances	443,755	0
3500 Restricted TCM Fund Balances		
3501 Operational		0
3505 Operational Reserves		200,000
3510 Transportation		0
3515 New Programs		0
3530 Special Needs		0
3550 Partnership for Hope Match		0
3555 Building/Remodeling/Expansion		71,623
3560 Sponsorships		0
3565 Legal		8,090
3599 Other		653,147

Total 3500 Restricted TCM Fund Balances	0	932,859
3900 Unrestricted Fund Balances	0	0
3950 Prior Period Adjustment	0	0
3999 Clearing Account	91,801	93,374
Net Income	560,548	57,505
Total Equity	1,096,105	1,083,737
TOTAL LIABILITIES AND EQUITY	2,016,492	1,086,350

Statement of Cash Flows

May 2017

	Grants	TCM
OPERATING ACTIVITIES		
Net Income	(55,848)	2,663
Adjustments to reconcile Net Income to Net Cash provided by operations:		
1210 Targeted Case Management Services:Medicaid TCM Direct Service		7,655
1215 Targeted Case Management Services:Non-Medicaid TCM Direct Service		28,866
1455 Prepaid Expenses:Prepaid-Insurance		1,974
1525 Fixed Assets:Accumulated Depreciation - 100 Third Street		898
1526 Fixed Assets:Accumulated Depreciation - Keystone		341
1535 Fixed Assets:Acc Dep - Remodeling - 100 Third Street		528
1536 Fixed Assets:Acc Dep - Remodeling - Keystone		84
1545 Fixed Assets:Accumulated Depreciation - Equipment		627
1900 Accounts Payable	(43,350)	(8,504)
2007 Current Liabilities:Non-Medicaid TCM Payable	10,454	
2061 Current Liabilities:Payroll Tax Payable:Federal W / H Tax Payable		96
2062 Current Liabilities:Payroll Tax Payable:Social Security Tax Payable		(73)
2063 Current Liabilities:Payroll Tax Payable:Medicare Tax Payable		3
2064 Current Liabilities:Payroll Tax Payable:MO State W / H Tax Payable		338
2071 Current Liabilities:Payroll Clearing:AFLAC Pre-tax W / H		6
2072 Current Liabilities:Payroll Clearing:AFLAC Post-tax W / H		30
2073 Current Liabilities:Payroll Clearing:Vision Insurance W / H		(9)
2075 Current Liabilities:Payroll Clearing:Dental Insurance W / H		(45)
2076 Current Liabilities:Payroll Clearing:Savings W / H		0
2078 Current Liabilities:Payroll Clearing:Misc W / H		329
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	(32,896)	33,143
Net cash provided by operating activities	(88,743)	35,806
INVESTING ACTIVITIES		
1531 Fixed Assets:Keystone Remodeling		(2,226)
Net cash provided by investing activities	0	(2,226)
FINANCING ACTIVITIES		
3010 Restricted Grant Fund Balances:Transportation	(44,009)	
3040 Restricted Grant Fund Balances:Sheltered Workshop	(10,070)	
3050 Restricted Grant Fund Balances:Partnership for Hope Match	(464)	
3065 Restricted Grant Fund Balances:Legal	(1,075)	
3999 Clearing Account	91,801	(91,801)
Net cash provided by financing activities	36,183	(91,801)

Net cash increase for period	(52,561)	(58,221)
Cash at beginning of period	1,164,073	252,656
Cash at end of period	1,111,512	194,435

Statement of Cash Flows

January - May, 2017

	Grants	TCM
OPERATING ACTIVITIES		
Net Income	560,548	57,505
Adjustments to reconcile Net Income to Net Cash provided by operations:		
1210 Targeted Case Management Services:Medicaid TCM Direct Service		4,087
1215 Targeted Case Management Services:Non-Medicaid TCM Direct Service		(14,921)
1455 Prepaid Expenses:Prepaid-Insurance		280
1525 Fixed Assets:Accumulated Depreciation - 100 Third Street		4,491
1526 Fixed Assets:Accumulated Depreciation - Keystone		1,703
1535 Fixed Assets:Acc Dep - Remodeling - 100 Third Street		2,640
1536 Fixed Assets:Acc Dep - Remodeling - Keystone		383
1545 Fixed Assets:Accumulated Depreciation - Equipment		3,180
1900 Accounts Payable	(192)	433
2005 Current Liabilities:Accrued Accounts Payable	0	
2007 Current Liabilities:Non-Medicaid TCM Payable	14,921	
2015 Current Liabilities:Accrued Compensated Absences		(1,017)
2061 Current Liabilities:Payroll Tax Payable:Federal W / H Tax Payable		96
2062 Current Liabilities:Payroll Tax Payable:Social Security Tax Payable		(73)
2063 Current Liabilities:Payroll Tax Payable:Medicare Tax Payable		3
2064 Current Liabilities:Payroll Tax Payable:MO State W / H Tax Payable		(256)
2071 Current Liabilities:Payroll Clearing:AFLAC Pre-tax W / H		(129)
2072 Current Liabilities:Payroll Clearing:AFLAC Post-tax W / H		7
2073 Current Liabilities:Payroll Clearing:Vision Insurance W / H		(38)
2075 Current Liabilities:Payroll Clearing:Dental Insurance W / H		(218)
2076 Current Liabilities:Payroll Clearing:Savings W / H		0
2078 Current Liabilities:Payroll Clearing:Misc W / H		(320)
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	14,729	329
Net cash provided by operating activities	575,278	57,834
INVESTING ACTIVITIES		
1531 Fixed Assets:Keystone Remodeling		(2,226)
Net cash provided by investing activities	0	(2,226)
FINANCING ACTIVITIES		
3005 Restricted Grant Fund Balances:Operational Reserves	9,994	
3010 Restricted Grant Fund Balances:Transportation	13,332	
3030 Restricted Grant Fund Balances:Special Needs	4,019	
3040 Restricted Grant Fund Balances:Sheltered Workshop	166,700	
3045 Restricted Grant Fund Balances:Traditional Medicaid Match	(2,226)	
3050 Restricted Grant Fund Balances:Partnership for Hope Match	5,260	
3055 Restricted Grant Fund Balances:Building/Remodeling/Expansion	(42,165)	
3065 Restricted Grant Fund Balances:Legal	(2,413)	

3070 Restricted Grant Fund Balances:TCM	0	
3075 Restricted Grant Fund Balances:Community Resource	0	
3505 Restricted TCM Fund Balances:Operational Reserves		5,051
3555 Restricted TCM Fund Balances:Building/Remodeling/Expansion		49,986
3900 Unrestricted Fund Balances	(330,026)	6,512
3999 Clearing Account	79,641	(61,549)
Net cash provided by financing activities	(97,884)	0
Net cash increase for period	477,394	55,608
Cash at beginning of period	542,317	230,628
Cash at end of period	1,019,711	286,236

Check Detail

May 2017

1025 Grant Account (County Tax Funds) - Sullivan Bank

Date	Transaction Type	Num	Name	Amount
05/01/2017	Bill Payment (Check)	4008	Bryan Cave LLP	(1,337.50)
05/01/2017	Bill Payment (Check)	4009	Childrens Learning Center	(971.36)
05/01/2017	Bill Payment (Check)	4010	Lake Area Industries	(1,588.45)
05/01/2017	Bill Payment (Check)	4011	Center for Cognitive Disorders	(184.68)
05/04/2017	Bill Payment (Check)	4012	Camden County Senate Bill 40 Board	(39,320.64)
05/05/2017	Bill Payment (Check)	4013	Camdenton Apartments dba Lauren's Place	(374.00)
05/05/2017	Bill Payment (Check)	4014	Camdenton Apartments dba Lauren's Place	(204.00)
05/12/2017	Bill Payment (Check)	4015	Childrens Learning Center	(10,359.06)
05/12/2017	Bill Payment (Check)	4016	Lake Area Industries	(1,200.00)
05/12/2017	Bill Payment (Check)	4017	Missouri Ozarks Community Action, Inc.	(125.00)
05/12/2017	Bill Payment (Check)	4018	DMH Local Tax Matching Fund	(4,975.41)
05/12/2017	Bill Payment (Check)	4019	MO HealthNet	(4.00)
05/12/2017	Bill Payment (Check)	4020	Lake Area Industries	(15,074.96)
05/12/2017	Bill Payment (Check)	4021	DMH Local Tax Matching Fund	(4,820.41)
05/12/2017	Bill Payment (Check)	4022	MO HealthNet	(40.00)
05/12/2017	Bill Payment (Check)	4023	MO HealthNet	(11.00)
05/12/2017	Bill Payment (Check)	4024	MO HealthNet	(40.00)
05/12/2017	Bill Payment (Check)	4025	MO HealthNet	(101.00)
05/12/2017	Bill Payment (Check)	4026	MO HealthNet	(216.00)
05/12/2017	Bill Payment (Check)	4027	MO HealthNet	(246.00)
05/12/2017	Bill Payment (Check)	4028	MO HealthNet	(381.00)
05/12/2017	Bill Payment (Check)	4029	MO HealthNet	(511.00)
05/12/2017	Bill Payment (Check)	4030	MO HealthNet	(679.00)
05/12/2017	Bill Payment (Check)	4031	MO HealthNet	(896.00)
05/18/2017	Bill Payment (Check)	4032	Brookview Apartments of Camdenton	(100.00)
05/18/2017	Bill Payment (Check)	4033	Camden Manors, Inc.	(100.00)
05/18/2017	Bill Payment (Check)	4034	SunWest Property Management LLC	(100.00)
05/18/2017	Bill Payment (Check)	4035	Tyler J Bishop	(100.00)
05/18/2017	Bill Payment (Check)	4036	Phyllis Ilene Hood	(138.00)
05/18/2017	Bill Payment (Check)	4037	Camdenton Apartments dba Lauren's Place	(251.00)

05/18/2017	Bill Payment (Check)	4038	Glen Donnach, LLC	(283.00)
05/18/2017	Bill Payment (Check)	4039	JC Sutton LLC	(406.00)
05/18/2017	Bill Payment (Check)	4040	Darryll Euler	(434.00)
05/18/2017	Bill Payment (Check)	4041	Professional Management Group, Inc.	(545.00)
05/18/2017	Bill Payment (Check)	4042	Jacob and/or Lana Kentner	(1,316.00)
05/18/2017	Bill Payment (Check)	4043	Missouri Ozarks Community Action, Inc.	(375.00)
05/18/2017	Bill Payment (Check)	4044	MO HealthNet	(178.00)
05/18/2017	Bill Payment (Check)	4045	Phyllis Ilene Hood	(218.00)
05/18/2017	Bill Payment (Check)	4046	Camden Manors, Inc.	(100.00)
05/18/2017	Bill Payment (Check)	4047	Camdenton Apartments dba Lauren's Place	(230.00)
05/18/2017	Bill Payment (Check)	4048	David A Schlenfort	(689.00)
05/18/2017	Bill Payment (Check)	4049	Revelation Construction & Development, LLC	(306.00)
05/18/2017	Bill Payment (Check)	4050	MO HealthNet	(642.00)
05/18/2017	Bill Payment (Check)	4051	MO HealthNet	(642.00)
05/18/2017	Bill Payment (Check)	4052	Revelation Construction & Development, LLC	(412.00)
05/18/2017	Bill Payment (Check)	4053	Revelation Construction & Development, LLC	(693.00)
05/19/2017	Bill Payment (Check)	4054	OATS, Inc.	(44,009.00)
05/23/2017	Bill Payment (Check)	4055	MO HealthNet	(40.00)
05/26/2017	Bill Payment (Check)	4056	Lake Area Industries	(8,870.24)
05/26/2017	Bill Payment (Check)	4057	Bryan Cave LLP	(1,075.00)
05/26/2017	Bill Payment (Check)	4058	Peak Sport and Spine Rehab	(117.50)
05/26/2017	Bill Payment (Check)	4059	Missouri Ozarks Community Action, Inc.	(1,125.00)
05/26/2017	Bill Payment (Check)	4060	OATS, Inc.	(5,702.00)

1055 TCM Account (TCM Funds) - 1st Nat'l Bank

Date	Transaction Type	Num	Name	Amount
05/01/2017	Bill Payment (Check)	7356	Naught-Naught Agency	(9,436.00)
05/01/2017	Bill Payment (Check)	7357	All American Termite & Pest Control	(75.00)
05/01/2017	Bill Payment (Check)	7358	KMB Technical Group, Inc.	(716.00)
05/01/2017	Bill Payment (Check)	7359	Republic Services #435	(101.27)
05/01/2017	Bill Payment (Check)	7360	Summit Natural Gas of Missouri, Inc.	(124.88)
05/01/2017	Bill Payment (Check)	7361	Don Jackson	(813.12)
05/01/2017	Bill Payment (Check)	7362	Falcon Floor Covering, Inc.	(1,412.58)
05/01/2017	Bill Payment (Check)	7363	Linda Simms	(216.56)
05/01/2017	Check	SVCCHRG	First National Bank	(24.95)
05/04/2017	Bill Payment (Check)	7385	Annie Meyer	(603.62)
05/04/2017	Bill Payment (Check)	7386	Connie L Baker	(364.01)
05/04/2017	Bill Payment (Check)	7387	Cynthia Brown	(727.50)
05/04/2017	Bill Payment (Check)	7388	Edmond J Thomas	(393.42)
05/04/2017	Bill Payment (Check)	7389	G G Maha	(396.72)
05/04/2017	Bill Payment (Check)	7390	Jeanna K Booth	(387.07)
05/04/2017	Bill Payment (Check)	7391	Jennifer Lyon	(613.85)
05/04/2017	Bill Payment (Check)	7392	Linda Gifford	(413.84)
05/04/2017	Bill Payment (Check)	7393	Linda Simms	(1,145.60)
05/04/2017	Bill Payment (Check)	7394	Lori Cornwell	(441.01)
05/04/2017	Bill Payment (Check)	7395	Marcie L. Vansyoc	(416.85)

05/04/2017	Bill Payment (Check)	7396	Micah J Joseph	(579.39)
05/04/2017	Bill Payment (Check)	7397	Myrna Blaine	(558.42)
05/04/2017	Bill Payment (Check)	7398	Nicole M Whittle	(553.90)
05/04/2017	Bill Payment (Check)	7399	Rachel K Baskerville	(569.02)
05/04/2017	Bill Payment (Check)	7400	Ryan Johnson	(438.09)
05/04/2017	Bill Payment (Check)	7401	Sharla Jenks	(294.40)
05/05/2017	Expense	151800	Connie L Baker	(901.99)
05/05/2017	Expense	151801	Rachel K Baskerville	(1,098.99)
05/05/2017	Expense	151802	Myrna Blaine	(1,458.38)
05/05/2017	Expense	151803	Jeanna K Booth	(981.21)
05/05/2017	Expense	151804	Cynthia Brown	(1,121.83)
05/05/2017	Expense	151805	Lori Cornwell	(863.54)
05/05/2017	Expense	151806	Linda Gifford	(889.86)
05/05/2017	Expense	151807	Sharla Jenks	(870.40)
05/05/2017	Expense	151808	Ryan Johnson	(1,118.13)
05/05/2017	Expense	151809	Micah J Joseph	(1,135.67)
05/05/2017	Expense	151810	Jennifer Lyon	(994.57)
05/05/2017	Expense	151811	Annie Meyer	(1,097.78)
05/05/2017	Expense	151812	Edmond J Thomas	(1,156.80)
05/05/2017	Expense	151813	Eddie L Thomas	(2,053.67)
05/05/2017	Expense	151814	Marcie L. Vansyoc	(1,137.59)
05/05/2017	Expense	151815	Nicole M Whittle	(1,086.36)
05/05/2017	Bill Payment (Check)	7364	Cynthia Brown	(49.47)
05/05/2017	Bill Payment (Check)	7365	Aflac	(689.08)
05/05/2017	Bill Payment (Check)	7366	Camden County PWSD #2	(65.79)
05/05/2017	Bill Payment (Check)	7367	Camdenton Area Chamber Of Commerce	(125.00)
05/05/2017	Bill Payment (Check)	7368	GB Maintenance Supply	(42.47)
05/05/2017	Bill Payment (Check)	7369	Jeanna K Booth	(125.63)
05/05/2017	Bill Payment (Check)	7370	Jennifer Lyon	(104.11)
05/05/2017	Bill Payment (Check)	7371	LaClede Electric Cooperative	(368.51)
05/05/2017	Bill Payment (Check)	7372	Linda Gifford	(203.00)
05/05/2017	Bill Payment (Check)	7373	Lori Cornwell	(130.88)
05/05/2017	Bill Payment (Check)	7374	MSW Interactive Designs LLC	(30.00)
05/05/2017	Bill Payment (Check)	7375	National Pen Co. LLC	(138.94)
05/05/2017	Bill Payment (Check)	7376	Ryan Johnson	(89.57)
05/05/2017	Bill Payment (Check)	7377	Sharla Jenks	(73.76)
05/05/2017	Bill Payment (Check)	7378	TruClean	(175.00)
05/05/2017	Bill Payment (Check)	7379	Missouri Dept of Revenue	(1,783.00)
05/05/2017	Bill Payment (Check)	7380	Refills Ink	(199.96)
05/05/2017	Bill Payment (Check)	7381	MSW Interactive Designs LLC	(405.00)
05/05/2017	Bill Payment (Check)	7382	KMB Technical Group, Inc.	(720.00)
05/05/2017	Bill Payment (Check)	7383	G G Maha	(1,401.87)
05/05/2017	Bill Payment (Check)	7384	Linda Simms	(1,290.54)
05/05/2017	Expense	05/05/2017	Edward Jones	(75.00)
05/05/2017	Expense	05/05/2017	Internal Revenue Service	(8,660.23)
05/12/2017	Bill Payment (Check)	7402	Ameren Missouri	(307.84)

05/12/2017	Bill Payment (Check)	7403	Direct Service Works	(795.00)
05/12/2017	Bill Payment (Check)	7404	Marcie L. Vansyoc	(104.67)
05/12/2017	Bill Payment (Check)	7405	AT&T	(82.32)
05/12/2017	Bill Payment (Check)	7406	Childrens Learning Center	(90.90)
05/12/2017	Bill Payment (Check)	7407	Clean Cut Lawn Care etc. LLC	(64.00)
05/12/2017	Bill Payment (Check)	7409	Heather Schnebly LPN	(360.00)
05/12/2017	Bill Payment (Check)	7410	TruClean	(55.00)
05/12/2017	Bill Payment (Check)	7411	City Of Camdenton	(46.01)
05/12/2017	Bill Payment (Check)	7412	Ezard's, Inc.	(74.43)
05/12/2017	Bill Payment (Check)	7413	KMB Technical Group, Inc.	(120.00)
05/12/2017	Bill Payment (Check)	7414	Eddie L Thomas	(326.38)
05/19/2017	Expense	151835	Connie L Baker	(919.65)
05/19/2017	Expense	151836	Rachel K Baskerville	(1,174.78)
05/19/2017	Expense	151837	Myrna Blaine	(1,457.83)
05/19/2017	Expense	151838	Jeanna K Booth	(1,008.67)
05/19/2017	Expense	151839	Cynthia Brown	(1,108.68)
05/19/2017	Expense	151840	Lori Cornwell	(877.36)
05/19/2017	Expense	151841	Linda Gifford	(924.79)
05/19/2017	Expense	151842	Sharla Jenks	(903.93)
05/19/2017	Expense	151843	Ryan Johnson	(1,103.83)
05/19/2017	Expense	151844	Micah J Joseph	(1,135.12)
05/19/2017	Expense	151845	Jennifer Lyon	(999.96)
05/19/2017	Expense	151846	Annie Meyer	(1,103.61)
05/19/2017	Expense	151847	Edmond J Thomas	(1,156.80)
05/19/2017	Expense	151848	Eddie L Thomas	(2,017.55)
05/19/2017	Expense	151849	Marcie L. Vansyoc	(1,137.59)
05/19/2017	Expense	151850	Nicole M Whittle	(987.09)
05/19/2017	Bill Payment (Check)	7415	Ezard's, Inc.	(1,800.00)
05/19/2017	Bill Payment (Check)	7416	Lake Area Industries	(40.00)
05/19/2017	Bill Payment (Check)	7417	Annie Meyer	(105.89)
05/19/2017	Bill Payment (Check)	7418	AT&T TeleConference Services	(1.53)
05/19/2017	Bill Payment (Check)	7419	Clean Cut Lawn Care etc. LLC	(200.00)
05/19/2017	Bill Payment (Check)	7420	Jessica N. North	(70.00)
05/19/2017	Bill Payment (Check)	7421	Micah J Joseph	(428.72)
05/19/2017	Bill Payment (Check)	7422	Mo Consolidated Health Care	(12,092.80)
05/19/2017	Bill Payment (Check)	7423	TruClean	(120.00)
05/19/2017	Bill Payment (Check)	7424	G G Maha	(1,401.32)
05/19/2017	Bill Payment (Check)	7425	Linda Simms	(1,257.39)
05/19/2017	Bill Payment (Check)	7426	Office Business Equipment	(54.59)
05/19/2017	Expense	05/19/2017	Internal Revenue Service	(6,473.57)
05/19/2017	Expense	05/19/2017	Edward Jones	(75.00)
05/26/2017	Bill Payment (Check)	7427	Bankcard Center	(2,212.93)
05/26/2017	Bill Payment (Check)	7428	Conaway Contracting	(150.00)
05/26/2017	Bill Payment (Check)	7429	All American Termite & Pest Control	(100.00)
05/26/2017	Bill Payment (Check)	7430	Clean Cut Lawn Care etc. LLC	(64.00)
05/26/2017	Bill Payment (Check)	7431	Delta Dental of Missouri	(472.38)

05/26/2017	Bill Payment (Check)	7432	E-Z Disposal	(22.00)
05/26/2017	Bill Payment (Check)	7433	Lake West Chamber of Commerce	(200.00)
05/26/2017	Bill Payment (Check)	7434	Principal Life Ins	(261.12)
05/26/2017	Bill Payment (Check)	7435	KMB Technical Group, Inc.	(476.00)
05/26/2017	Bill Payment (Check)	7436	TruClean	(55.00)
05/26/2017	Bill Payment (Check)	7437	TruClean	(55.00)
05/30/2017	Bill Payment (Check)	7438	Cynthia Brown	(99.26)

April 2017
Credit Card Statement



SCORECARD

Bonus Points Available 38,836

Account Summary

Table with 3 columns: Item, Sign, Amount. Includes Billing Cycle, Days In Billing Cycle, Previous Balance, Purchases, Cash, Special, Credits, Payments, Other Charges, Finance Charges.

NEW BALANCE \$2,212.93

Credit Summary

Table with 2 columns: Item, Amount. Includes Total Credit Line, Available Credit Line, Available Cash, Amount Over Credit Line, Amount Past Due, Disputed Amount.

Account Inquiries

Call us at: (800) 445-9272
Lost or Stolen Card: (866) 839-3485

Go to www.bankcardcenter.net

Write us at PO BOX 779, JEFFERSON CTY, MO 65102-0779

Payment Summary

Table with 2 columns: Item, Amount. Includes NEW BALANCE \$2,212.93, MINIMUM PAYMENT \$67.00, PAYMENT DUE DATE 06/02/2017

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

TOTAL CORPORATE ACTIVITY \$1,485.04

Table with 5 columns: Trans Date, Post Date, Reference Number, Transaction Description, Amount. Includes entry for 04/17 with description PAYMENT - THANK YOU.

Cardholder Account Summary

Table with 5 columns: Cardholder Name, Payments & Other Credits, Purchases & Other Charges, Cash Advances, Total Activity. Includes name LINDA SIMMS.

Cardholder Account Detail

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Lists multiple transactions with dates from 04/03 to 04/08.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

CENTRAL BANK
PO BOX 779
JEFFERSON CTY MO 65102-0779

Account Number ##### 5386

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date, New Balance, Total Minimum Payment Due, Payment Due Date.

\$ [Stamp area]

BL ACCT 0000256-10000000
CAMDEN CO DD RES
ATTN ACCOUNTS PAYABLE
PO BOX 722
CAMDENTON MO 65020-0722



MAKE CHECK PAYABLE TO:

BANKCARD SERVICES
PO BOX 8000
JEFFERSON CTY MO 65102-8000



Cardholder Account Detail Continued						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
04/10	04/12	PBUS01	05140487101710024659782	WOODS MARKET 2068 OSAGE BEACH MO	\$7.59	X
04/17	04/18	PBUS01	25247807107002027056478	EL ESPOLON OSAGE BEACH MO	\$42.24	X
04/17	04/19	PBUS01	05140487108710024532354	WOODS MARKET 2068 OSAGE BEACH MO	\$18.46	X
04/21	04/23	PBUS01	05436847112400037738980	WM SUPERCENTER #89 CAMDENTON MO	\$45.64	X
04/22	04/24	PBUS01	05436847113100083979772	MENARDS LAKE OZARK MO LAKE OZARK MO	\$20.98	X
04/24	04/25	PBUS01	25247807114002884079325	EL ESPOLON OSAGE BEACH MO	\$24.63	X
04/24	04/26	PBUS01	05140487115710024187101	WOODS MARKET 2068 OSAGE BEACH MO	\$8.97	X
04/27	04/28	PBUS01	05436847118000289161610	USPS PO 2860360829 OSAGE BEACH MO	\$15.00	X
05/01	05/02	PBUS01	55429507122637005924512	VIRTRU 8778877815 DC	\$600.00	X
05/01	05/02	PBUS01	55432867121000860000254	GOOGLE *SVCSAPPS_ccddr cc@google.com CA	\$200.00	X
05/03	05/03	PBUS01	55432867123000665279093	DMI* DELL HIGHER EDUC 800-274-7799 TX	\$850.00	X

Cardholder Account Summary				
GLENDA MAHA ##### 3221	Payments & Other Credits \$0.00	Purchases & Other Charges \$223.91	Cash Advances \$0.00	Total Activity \$223.91

Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
04/04	04/05	PBUS01	05436847095000288614418	USPS PO 2812420020 CAMDENTON MO	\$5.59	X
04/11	04/12	PBUS01	05436847101300132673202	GERBES #0119 CAMDENTON MO	\$11.84	X
04/11	04/12	PBUS01	05436847102400036242739	WM SUPERCENTER #89 CAMDENTON MO	\$16.70	X
04/12	04/13	PBUS01	05436847103000296345658	USPS PO 2812420020 CAMDENTON MO	\$26.75	X
04/15	04/17	PBUS01	85180897106980168870499	THE MOTOR HUT CAMDENTON MO	\$40.80	X
04/15	04/17	PBUS01	05314617106600019553883	ELLIS BATTERY SPECIALI CAMDENTON MO	\$31.62	X
04/21	04/23	PBUS01	05436847112000296008065	USPS PO 2812420020 CAMDENTON MO	\$6.01	X
04/25	04/26	PBUS01	05436847116400034750802	WM SUPERCENTER #89 CAMDENTON MO	\$75.70	X
05/02	05/03	PBUS01	05140487122720010071095	MCDONALD'S F10243 OSAGE BEACH MO	\$8.90	X

Additional Information About Your Account
 MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.BANKCARDCENTER.NET AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY. ENROLL TODAY!

ScoreCard Bonus Points Information as of 05/03/2017					
SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	37,310	1,526	0	0	38,836

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	E	\$0.00	0.74166%(M)	8.9000%(V)	\$0.00	\$0.00	0.0000%	\$2,212.93
Cash									
PBUS01 001	CASH	A	\$0.00	2.14500%(M)	25.7400%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

OFFICE
SUPPLIES



OSAGE BEACH, MO 665065
(573) 348-2591
VISIT US AT
WOODSSUPERMARKET.COM
Store:2068

Cashier: katy114

04/03/17 12:11:05

BEGIN DUPLICATE RECEIPT
Store:2068

Cashier: katy114

04/03/17 12:09:46

GROCERY

ANGEL SFT LOOSE 3040077216	6.29 T
ANGEL SFT LOOSE 3040077216	6.29 T
TAX EXEMPT SLIP 999900	.00 TF
SUBTOTAL	12.58
TOTAL TAX	.00

TOTAL	12.58
MasterCard TENDER	12.58
Acct:xxxxxxxxxxxx0961	
APPRVL CODE 61127E	
Cash CHANGE	.00

NUMBER OF ITEMS	3
EXEMPT TAX ID 01	
T1 ITEM VALUE EXEMPTED	.00
T1 TAX EXEMPTED	.00
T2 ITEM VALUE EXEMPTED	12.58
T2 TAX EXEMPTED	.94
T3 ITEM VALUE EXEMPTED	.00
T3 TAX EXEMPTED	.00
T4 ITEM VALUE EXEMPTED	.00
T4 TAX EXEMPTED	.00

Trx:128 Term:1 Store:2068 12:10:53

THANK YOU FOR SHOPPING AT WOODS!

STOCK MARKET MANAGEMENT
LAS VEGAS, NV 89101

INTRKIT - QUICK BOOKS
MONTHLY PAY

- Accounting
 - Subscription status
 - Subscribed Edit Cancel
 - Plan details
 - QuickBooks Plus Upgrade
 - \$39.95 / month
 - Switch to annual billing
 - Next Charge
 - ~~July 4, 2016~~
 - Payment method
 - MasterCard ending 0961 expires 11/18 Edit

ACCT
5567



Date: 04/11/2017

950 HIGHWAY 42
OSAGE BEACH, MO
(573) 302-8808

Project #: 503942669
Customer Name: SIMMS LINDA
Customer Phone: (573) 693-1511
Customer Address: 253 KEYSTONE IND
PARK DR.

Proje

CAMDENTON MO 65020

- INSTALLED SOS SALE -
SALES#: S1147JC3 1158777 TRANS#: 31445624 04-05-17
111630
ASSESSMENT CARPET
[DIRECT DELIVERY]
PO #: 50515147
INVOICE 83385 SUBTOTAL: 35.00
SUBTOTAL: 35.00
TOTAL TAX: 0.00
BALANCE DUE: 35.00
M/C: 35.00
M/C XXXXXXXXXXXX0961 XXXX XXXXX
KEYED REFID:114714016156 04/05/17 21:29:14
AVS RESP Z
CUSTOMER CODE:

1147 14 04/05/17 21:29:26 REF#: 776
CUSTOMER: LINDA SIMMS

Product List

Item Description	Availability	Qty	Unit Price	Total Price
Spinach Dip Textured Interior Carpet <i>Image not currently available</i> Item #: 505912 Manufacturer: KRAUS USA Model #: L4922-MINTHIL-08SPDP	Estimated 04/25/2017	1440	\$1.42	\$2,044.80
TEC SS 4-GAL GEN USE MULTIFLR ADH <i>Image not currently available</i> Item #: 315816 Manufacturer: Model #: 39001	In Stock	14	\$24.97	\$349.58
Product Subtotal:				\$2,394.38

Installation

Installation Configuration	Total Price
Carpet - Labor Configuration	
Main Hall	
BASIC LABOR CARPET GLUE DOWN	
INSTALL TRANSITIONS CARPET	
Main Hall Total	\$1,227.20
Deductible Detail #503366691	\$-35.00
Installation Subtotal:	\$1,192.20
Order Subtotal:	\$3,586.58

\$35 CHARGE FOR COMING OUT TO MEASURE + SUBMIT BID. WILL BE DEDUCTED FROM BILL IF WE PURCHASE CARPET FROM LOWES. WE DID NOT PURCHASE CARPET FROM LOWES AS WE RECEIVED A MUCH CHEAPER BID.

Salesperson: JACOB CHRISTENSEN
Accepted By:

Date: 04/11/2017

*Office Supplies
Camden
A
079*



CLUB MANAGER TOM CONROY
(417) 882 - 4487
SPRINGFIELD, MO
04/08/17 14:02 4931 08296 007 4150

CAMDEN

0000292543	ADDRESS LAB	17.98	E
0000292543	ADDRESS LAB	17.98	E
0000245437	ZSAM COLUME	11.56	E
0000725490	SMEAD FILES	8.98	E
0000567934	MH FACIAL	11.48	E
	SUBTOTAL	67.98	
	TOTAL	67.98	
	MCARD TEND	67.98	

ACCOUNT # **** * 0961 \$
APPROVAL # 63089E
TERMINAL # SC010448
CHANGE DUE 0.00

Visit samsclub.com to see your savings

ITEMS SOLD 5

TC# 5046 5711 3834 2011 2029



Happy to Help

*** MEMBER COPY ***



OSAGE BEACH, MO 665065
 (573) 348-2591
 VISIT US AT
 WOODSSUPERMARKET.COM
 Store:2068

*PAPER TOWELS
 OB OFFICE*

Cashier: MARY R 167

04/10/17

12:21:32

BEGIN DUPLICATE RECEIPT
 Store:2068

Cashier: MARY R 167

04/10/17

12:21:09

GROCERY

SPARKLE 8RL PRN 3040021729 7.59 T
 SUBTOTAL 7.59
 TOTAL TAX .00

TOTAL 7.59
 7.59

MasterCard TENDER

Acct:xxxxxxxxxxxx0961

APPRVL CODE 61537E

Cash CHANGE .00

NUMBER OF ITEMS 1

EXEMPT TAX ID 2
 T1 ITEM VALUE EXEMPTED .00
 T1 TAX EXEMPTED .00
 T2 ITEM VALUE EXEMPTED 7.59
 T2 TAX EXEMPTED .57
 T3 ITEM VALUE EXEMPTED .00
 T3 TAX EXEMPTED .00
 T4 ITEM VALUE EXEMPTED .00
 T4 TAX EXEMPTED .00

Using Your Woods Reward Card,
 Would Have Saved You Another: 1.11

Trx:137 Term:7 Store:2068 12:21:26

THANK YOU FOR SHOPPING AT WOODS!

Woods Supermarket
 1000 S. Main Street
 Osage Beach, MO 66506

Food for
4-17-17 board meeting

EL ESPOLON
1030 HIGHWAY KK
OSAGE BEACH MO 65065
573-302-7290

Terminal ID: 01711912 7378

4/17/17 3:04 PM

SERVER #: 1

MASTERCARD - SWIPE
ACCT #: *****0961

CREDIT SALE

UID: 710742275170 REF #: 8662
BATCH #: 335 AUTH #: 64014C

AMOUNT \$42.24

TIP \$ _____

TOTAL \$ _____

APPROVED

CUSTOMER COPY

Food for
4-17-17
board meeting



OSAGE BEACH, MO 665065
(573) 348-2591
VISIT US AT
WOODSSUPERMARKET.COM
Store:2068

Cashier: MARY R 167

04/17/17 13:14:49

BEGIN DUPLICATE RECEIPT
Store:2068

Cashier: MARY R 167

04/17/17 13:13:20

Woods Reward Card 49663172269

GROCERY

MIST TWIST 1200015005 1.99 TF
=> 1.85 Reward Card Price -.14 TF
PEPSI 2 LITER 1200000230 1.99 TF
=> 1.85 Reward Card Price -.14 TF
TAX EXEMPT SLIP 999900 .00 TF

PRODUCE

VEGGIE TRAY 70935188878 9.99 TF
=> 7.99 Reward Card Price -2.00 TF

BAKERY

HERSHEY CHOC 23049100000 1.99 TF
LH HRSH PB C00 70897192739 3.99 TF
SUBTOTAL 17.67
TOTAL TAX .79

TOTAL 18.46

MasterCard TENDER 18.46

Acct:xxxxxxxxxxxx0961

APPRVL CODE: 65392C

Cash CHANGE .00

NUMBER OF ITEMS 6

Sale Savings 2.28

You Saved a Total of: 2.28
That is a Savings of: 11%

Trx:226 Term:7 Store:2068 13:14:38

THANK YOU FOR SHOPPING AT WOODS!

BTIV STORE MANAGER

OFFICE
SUPPLIES

See back of receipt for your chance
to win \$1000

ID #: 7LOH87Z007

Walmart 
Save money. Live better.

(573) 346 - 3588
MANAGER BRENDA GARRETT
94 CECIL ST
CAMDENTON MD 65020

ST# 00089 OP# 004351 TE# 05 TR# 03737
LIGHT BULB 068113112165 9.88 0
LIGHT BULB 068113112165 9.88 0
LIGHT BULB 068113112172 3.97 0
PAPER PLATE 007874211434 2.47 0
PAPER TOWELS 003040021817 8.47 0
BATH TISSUE 003040077387 10.97 0
SUBTOTAL 45.64
TOTAL 45.64
MCARD TEND 45.64
ACCOUNT # **** * 0961 S
APPROVAL # 68481C
REF # 1042000314
TERMINAL # 285366145

04/21/17 14:58:43
CHANGE DUE 0.00
ITEMS SOLD 6

TC# 4375 3934 3910 4726 8181



04/21/17 14:58:54
CUSTOMER COPY

Store receipts on your phone. Walmart Pay.



TRANSACTION INQUIRY

MENARDS

CORD COVER FOR
CONFERENCE KNIT AT KEYSTON

Store No. : 3288
 Tran. date : 04/22/17 01:58:42 PM
 Register ID : 3
 Transaction # : 3015

Operating mode : Normal

Type of sale : Sale Transaction
 Operator : 35471
 Commission : 0
 Customer :
 PO number :
 Invoice # : 0
 Ref. # 1 :
 Ref. # 2 :
 Ref. # 3 :
 Employee : 1435471
 Geocode : SEE TAX INFO BELOW
 Order number : 0

MERCHANDISE:
 Taxable : 0.00
 Non-tax : 20.98
 NON-MERCHANDISE:
 Non-merchandise non-tax: 0.00
 Non-food : 0.00
 Food : 0.00
 Tax : 0.00
 Additional tax : 0.00
 Sold lines total : 20.98
 Deposit : 0.00

Transaction total : 20.98
 Allowance : 0.00
 Spread discount : 0.00
 Coupon discount : 0.00
 Line discount : 0.00
 Total discounts : 0.00

Ship to name :
 Ship to address :

Transaction Taxes
 Tax Jurisdiction Tax Type Description Tax Rate Tax Amount
 TAX EXEMPT 02-RESALE M00063432 0.000% 0.00

Item number	Seq#	Description	Quantity	Unit	Tax status	Amount	Misc Number	Tax Jurisdiction	Tax Type	Description	Tax Rate	Tax Amount
3658202		5' GRAY CORD COVER	2.00	EACH	N TAXE	20.98		02-RESALE	M00063432		0.000%	0.00

Transaction Tenders
 Code Description Miscellaneous number Amount Auth. Signature
 3 VISA M/C *****0961 20.98 68269C Yes Swiped

FOOD BOARD MTR
4-24-17



OSAGE BEACH, MO 665065
(573) 348-2591
VISIT US AT
WOODSSUPERMARKET.COM
Store:2068

Cashier: Betty112

04/24/17 15:07:53

BEGIN DUPLICATE RECEIPT
Store:2068

Cashier: Betty112

04/24/17 15:06:36

GROCERY	
TAX EXEMPT SLIP	999900 .00 TF
PRODUCE	
REDUCED/EACH	24687600000 4.99 FV
BAKERY	
HERSHEY CHOC	23049100000 1.99 TF
HERSHEY CHOC	23049100000 1.99 TF
SUBTOTAL	8.97
TOTAL TAX	.00

TOTAL 8.97

MasterCard	TENDER	8.97
Acct:xxxxxxxxxxxx0961		
APPRVL CODE 68012C		
Cash	CHANGE	.00

NUMBER OF ITEMS		4
EXEMPT TAX ID 19364199		
T1 ITEM VALUE EXEMPTED	8.97	
T1 TAX EXEMPTED	.40	
T2 ITEM VALUE EXEMPTED	.00	
T2 TAX EXEMPTED	.00	
T3 ITEM VALUE EXEMPTED	.00	
T3 TAX EXEMPTED	.00	
T4 ITEM VALUE EXEMPTED	.00	
T4 TAX EXEMPTED	.00	

*** TO GO ***
El Espolon Mexican Restaurant
1030 Highway Kk
Osage Beach, Mo
573 302 7290

NAME: TOGO

CHECK# 9854

DATE/TIME: 4/24/2017 2:39:37 PM
SERVER: Erick
STATION: 01

Customer Info

Item Count: 0

1 *GROUND BEEF QUESADILLA (\$3.90
A la Carta	
1 GRILLED STEAK QUESADILLA	\$4.99
A la Carta	
1 *CHICKEN QUESADILLA (1)	\$4.00
A la Carta	
1 *CHEESE QUESADILLA (1)	\$3.74
A la Carta	
1 *SMALL GUACAMOLE DIP	\$3.25
1 SIDE OF TOMATILLO SALSA	\$0.50
1 *SMALL CHEESE DIP	\$3.25
1 *HOT SAUCE/SPICY	\$1.00

Subtotal \$24.63

GRAND TOTAL \$24.63

Opened: 4/24/2017

Trx:211 Term:1 Store:2068 15:07:36

THANK YOU FOR SHOPPING AT WOODS!

BETTY STORE MANAGER
END DUPLICATE RECEIPT

OSAGE BEACH
 5545 OSAGE BEACH PKWY
 OSAGE BEACH
 MO
 65065-9998
 2860360829
 (800)275-8777 4:06 PM
 04/27/2017

Product Description	Sale Qty	Final Price
First-Class Mail Large Envelope (Domestic) (JEFFERSON CITY, MO 65102) (Weight:0 Lb 2.30 Oz) (Expected Delivery Day) (Saturday 04/29/2017)	1	\$1.40
Certified (@@USPS Certified Mail #) (70142120000383718447)	1	\$3.35
Return Receipt (@@USPS Return Receipt #) (9590940225606306410054)	1	\$2.75
First-Class Mail Large Envelope (Domestic) (CAMDENTON, MO 65020) (Weight:0 Lb 2.30 Oz) (Expected Delivery Day) (Saturday 04/29/2017)	1	\$1.40
Certified (@@USPS Certified Mail #) (70142120000383718454)	1	\$3.35
Return Receipt (@@USPS Return Receipt #) (9590940225606306410047)	1	\$2.75
Total		\$15.00
Credit Card Remitd (Card Name:MasterCard) (Account #:XXXXXXXXXX0961) (Approval #:66360C) (Transaction #:877)		\$15.00

 IN SOMEONE'S MAILBOX. Greeting
 purchase at select
 locations.

7014 2120 0003 8371 8447

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
 Domestic Mail Only

For delivery information, visit our website at www.usps.com®

OFFICIAL USE
 JEFFERSON CITY, MO 65102

Postage	\$3.75
Certified Fee	\$2.75
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$6.50

Sent To: **State Auditor's Office**
Jefferson City Office Bldg
301 West High Street
Office 880
P.O. Box 869
Jefferson City, Missouri 65102

Postmark Here: **APR 27 2017**

OSAGE BEACH MO 65065

04/27/2017

PS Form 3849

7014 2120 0003 8371 8454

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
 Domestic Mail Only

For delivery information, visit our website at www.usps.com®

OFFICIAL USE
 CAMDENTON, MO 65020

Postage	\$3.75
Certified Fee	\$2.75
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$6.50

Sent To: **COUNTY CLERKS OFFICE**
ROLAND TODD
1 COURT CIRCLE NW STE 2
CAMDENTON, MO 65020

Postmark Here: **APR 27 2017**

OSAGE BEACH MO 65065

04/27/2017

PS Form 3849

BUDGET SENT
 TO ADDRESSES ABOVE
 4-27-17



INVOICE

Virtru Corporation
1808 Florida Ave NW
Washington, DC 20009
billingsupport@virtru.com

LINDA
CREDIT CARD
E-MAILS
30 DAYS
ADDRESS FOR

Account & Invoice Information:

Invoice #: **INV00009578**
Invoice Date: 04/28/2017
Payment Terms: Due Upon Receipt
Due Date: 04/28/2017
Virtru Rep:
Account Number: A00007134
Account Name: Camden County Developmental Disability Resource Center
Bill To Name: Linda Simms
Account Bill-To Email: linda@ccddr.org
Account Bill-To Phone: 573-317-9233
Account Address:

CHARGE SUMMARY

Subscription	Rate Plan Name	Charge Detail	Service Period	Subtotal	TOTAL
A-S00002792	Annual Virtru Email Encryption Rate Plan	Charge Name: Virtru Email Encryption Quantity: 20, Unit Price: \$30.00	04/28/2017-04/27/2018	\$600.00	\$600.00
A-S00002792	HIPAA DLP Rule Pack	Charge Name: HIPAA DLP Rule Pack Quantity: 1, Unit Price: \$0.00	04/28/2017-04/27/2018	\$0.00	\$0.00

Please Remit Payment to Virtru Corporation
FEIN: 45-4267602

Payments can be sent to Virtru Corporation
- via regular mail to: PO Box 392246, Pittsburgh, PA 15251-9246
- via courier to: Attn: 392246, 500 Ross St 154-0455, Pittsburgh, PA 15262-0001
- via Wire or ACH to: Silicon Valley Bank, Transit # 121140399, Swift Code: SVBKUS6S;
Account # 3301201289

INVOICE TOTALS

Gross Amount:	\$600.00
Subtotal:	\$600.00
Total:	\$600.00
Invoice Balance:	\$0.00

Admin

Search for users, groups, and settings (e.g. add domain)

Billing

Payments

Your balance

~~\$6.45~~

A-MAIL
THIS IS
BEHAVIOR OF
MAY BEH AS APPLE
WILL BILL MONTHLY
INSTEAD OF ANNUALLY

Automatic payments Your last payment was on May 1 for \$200.00

MAKE A PAYMENT

Transactions

May 1 - 3, 2017
Apr 1 - 30, 2017
Mar 1 - 31, 2017

\$6.45
\$200.00
\$129.03

How you pay



Mastercard ****0961
Expires 11/18

VIEW TRANSACTIONS AND DOCUMENTS

MANAGE PAYMENT METHODS

Settings

Ready to order?

Please contact your Dell sales representative if you have any questions or when you're ready to place an order.
Thank you for shopping with Dell!

Order this quote easily online through your Premier page, or if you do not have Premier, using Quote to Order

10 LAPTOPS FOR SUPPORT COORDINATORS

Your products (1)

Item	Qty	Unit Price	Subtotal
Dell Docking Station - USB 3.0 (D3100)	10	\$85.00	\$850.00

DBC as low as \$27.00/ month^

Subtotal:	\$850.00
Shipping:	\$0.00
Environmental Fees:	\$0.00
Non-Taxable Amount:	\$0.00
Taxable Amount:	<u>\$850.00</u>
Estimated Tax:	<u>\$46.54</u>
Total:	\$896.54 \$850.00

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale (www.dell.com/learn/us/en/uscorp1/terms-of-sale), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (for Consumer warranties; for Commercial warranties).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer; Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

Intake
Application

=====

CAMDENTON
625 W US HIGHWAY 54
CAMDENTON
MO
65020-9998
2812420020

04/04/2017 (800)275-8777 2:44 PM

=====

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

First-Class Mail Large Envelope (Domestic) (ROLLA, MO 65402) (Weight:0 Lb 6.80 Oz) (Expected Delivery Day) (Thursday 04/06/2017)	1	\$2.24
Certified (@@USPS Certified Mail #) (70140150000173096295)	1	\$3.35

Total \$5.59

Credit Card Remitd \$5.59
(Card Name:MasterCard)
(Account #:XXXXXXXXXX3221)
(Approval #:64598E)
(Transaction #:024)

BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit USPS.com USPS Tracking or call 1-800-222-1811.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.

7014 0150 0001 7309 6295

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

ROLLA, MO 65402

OFFICIAL USE

Postage	\$3.35
Certified Fee	\$0.00
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$2.24
	\$5.59

Postmark Here
0620 04
APR 04
USPS 65020-9998
04/04/2017

Sent To
Becky Sawyer
Rolla Regional Center
105 Fairgrounds Road
P.O. Box 1098
Rolla, MO 65402

PS Form 3800, August 2013 See Reverse for Instructions

POVERTY FOCUS GROUP
MTG REFRESHMENTS

Gerbes

Great food.
Low prices.

1159 US EAST 54
(573) 346-3433
Your cashier was CRYSTAL
1 @ 3/10.00
KRO WATER 3.34 B
KRO VEG TRAY W DIP 7.99 B
Plus Customer *****1526
TAX 0.51
*** BALANCE 11.84
CAMDENTON MO 65020
MasterCard Purchase
*****3221 - C
REF#: 63533E TOTAL: 11.84
AID: A000000041010
TC: 5966DC0CEIE321688

MASTERCARD 11.84
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 2
04/11/17 12:44pm 119 5 22 715

*****XX

Tell Us How We Are Doing!
You could WIN

Our monthly Sweepstakes for:
ONE OF 100 - \$100 gift cards and
ONE \$5,000 gift card grand prize!

Go to www.krogerfeedback.com
within 7 days.

Enter the information below:

Date: 04/11/17
Time: 12:44pm
Entry ID: 615-222-22-119-5-27

No purchase necessary to enter
sweepstakes. See website for official
sweepstakes rules.

*****XX

Annual Card Savings \$50.89
Now Hiring - Apply Today!
Jobs.gerbes.com
www.gerbes.com

Poverty Focus Group
Mtg. REFRESHMENTS

See back of receipt for your chance
to win \$1000

ID #: 7LOG6VZ678



(573) 346 - 3588
MANAGER BRENDA GARRETT
94 CECIL ST

CAMDENTON MO 65020

ST# 00089 OP# 004504 TE# 01 TR# 09721
SPM PRTY TRY 003760052381 F 15.98 Y
SUBTOTAL 15.98
TAX 2 4.475 % 0.72
TOTAL 16.70
MCARD TEND 16.70

MasterCard **** * 3221 1 21
APPROVAL # 67060E
REF # 1042000314

AID A0000000041010
TC 5598FE115906D367
TERMINAL # 289398588
*NO SIGNATURE REQUIRED

04/11/17 12:57:01
CHANGE DUE 0.00

ITEMS SOLD 1

TC# 6660 6485 6787 5895 6838



04/11/17 12:57:01
CUSTOMER COPY

Store receipts on your phone. Walmart Pay.



Walmart Pay

CAMDENTON
625 W US HIGHWAY 54
CAMDENTON
MO

65020-9998
2812420020

04/12/2017 (800)275-8777 3:20 PM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

First-Class Mail	1	\$3.50
------------------	---	--------

Large Envelope (Domestic)
→ (SPRINGFIELD, MO 65804)
(Weight: 0 Lb 12.50 Oz)
(Expected Delivery Day)
(Friday 04/14/2017)

First-Class Mail	1	\$3.50
------------------	---	--------

Large Envelope (Domestic)
(SPRINGFIELD, MO 65804)
(Weight: 0 Lb 12.70 Oz)
(Expected Delivery Day)
(Friday 04/14/2017)

Certified Mail	1	\$3.35
----------------	---	--------

(@@USPS Certified Mail #)
→ (70140150000173096301)

Return Receipt	1	\$2.75
----------------	---	--------

(@@USPS Return Receipt #)
(9590940304405163356903)

Affixed Postage	1	(\$3.50)
-----------------	---	----------

(Affixed Amount: \$3.50)

PM 2-Day	1	\$11.05
----------	---	---------

(Domestic)
→ (SPRINGFIELD, MO 65802)
(Weight: 6 Lb 9.00 Oz)
(Expected Delivery Day)
(Friday 04/14/2017)

Certified Mail	1	\$3.35
----------------	---	--------

(@@USPS Certified Mail #)
(70140150000173096318)

Return Receipt	1	\$2.75
----------------	---	--------

(@@USPS Return Receipt #)
→ (9590940304405163356910)

Total		\$26.75
-------	--	---------

Credit Card Remitd	\$26.75
--------------------	---------

(Card Name: MasterCard)
(Account #: XXXXXXXXXX3221)
(Approval #: 60518E)
(Transaction #: 184)

Includes up to \$50 insurance

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

SPRINGFIELD, MO 65802

OFFICIAL USE

Postage	\$3.35
Certified Fee	\$2.75
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$11.05
	\$17.15



Sent To

Attn: Sherry Jones

Street, Apt. No.,
or PO Box No.
City, State, ZIP+4

Springfield Regional Office
1515 E Pythian
Springfield, MO 65802

PS Form 3800

for instructions

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

SPRINGFIELD, MO 65804

OFFICIAL USE

Postage	\$3.35
Certified Fee	\$2.75
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$3.50
	\$9.60



Sent To

Attn: Angela Tate

Street, Apt. No.,
or PO Box No.
City, State, ZIP+4

Ability First
1370 E Primrose St
Springfield, MO 65804

PS Form 3800, August 2006

See Reverse for Instructions

BATTERY & BLADES FOR
LAWN MOWER - KEYSTONE
RENTAL

Ellis Battery
45 Hudson
Camdenton, MO 65020
(573) 346-6963
(573)346-6205

THE MOTOR HUT
13 CHESTNUT ST
CAMDENTON, MO 65020
573 346 6110

Sales Receipt

Merchant ID: 732203138
Term ID: 0057

Sale

Transaction #: 56527
Date: 4/15/2017 Time: 8:57:36 AM
Cashier: Austin Register #: 1

Application Label: MasterCard

MASTERCARD

XXXXXXXXXXXX3221

AID: A0000000041010

Entry Method: Chip

Apprvd: Online

Batch#: 000004

04/15/17

08:47:29

Inv#: 00000002

Appr Code: 60301E

Total: \$

40.80

TVR: 0000000000
TSI: 6800

Customer Copy

THANK YOU

Item	Description	Amount
907537191778U1L-275		\$28.95

Sub Total	\$28.95
State Tax	\$1.30
County Tax	\$0.87
EPA Tax	\$0.50
Total	\$31.62

Credit Card Tendered **\$31.62**
Card: XXXXXXXXXXXX3221
Auth: 67436E
Change Due \$0.00



56527

Thank you for shopping at
Ellis Battery

We hope you'll come back soon!

Receipt required for returns within 30 days
All Items Subject to a 10% Restocking Fee

Intake
Applications

=====

CAMDENTON
625 W US HIGHWAY 54
CAMDENTON
MO
65020-9998
2812420020
04/21/2017 (800)275-8777 1:48 PM

=====

Product Description	Sale Qty	Final Price
First-Class Mail Large Envelope (Domestic) (ROLLA, MO 65402) (Weight:0 Lb 8.70 Oz) (Expected Delivery Day) (Monday 04/24/2017)	1	\$2.66
Certified (©©USPS Certified Mail #) (70140150000173096325)	1	\$3.35
Total		\$6.01

Credit Card Remitd **\$6.01**
(Card Name:MasterCard)
(Account #:XXXXXXXXXXXX3221)
(Approval #:68542C)
(Transaction #:959)

BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit USPS.com USPS Tracking or call 1-800-222-1811.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

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52E9 60E2 T000 0050 HT02

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94 CECIL ST
CAMDENTON MO 65020

ST# 00089	OP# 004504	TE# 08	TR# 00283
BATH TISSUE	003700096606		9.47 0
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BATH TISSUE	003700096606		9.47 0
SWIFFER 360	003700080900		7.97 0
PAPER TOWELS	003040021769		7.97 0
NOTES 12PK	005114197404		6.42 0
NOTES 12PK	007630892695		5.42 0
GEL PENS	085649000078		1.54 0
BALL PENS	072432813875		0.88 0
GEL PENS	085649000078		1.54 0
BALL PENS	072432810945		0.88 0
ENVELOPE	007431974071		2.97 0
DISINF SPRY	007874201140		2.62 0
DISINF SPRY	007874201140		2.62 0
GV DISINFECT	007874210515		2.62 0
SOAP REFILL	068113105206		3.84 0
	SUBTOTAL		75.70
	TOTAL		75.70
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175742092763 L 000119

\$ 8.90

PAY EXACTLY EIGHT DOLLARS AND NINETY CENTS

PAY TO THE ORDER OF Camden County Developmental Disability Resources PAYMENT FOR/ACCT # 01A

1078 Ranch Court #3, Cape Beach, MO 65065 PURCHASER'S ADDRESS

Glenn S. Nails
PURCHASER'S SIGNATURE
PURCHASER BY SIGNING YOU AGREE TO THE TERMS ON THE REVERSE SIDE

⑆ 102100400⑆ 40175742092763⑆

Maerite,
This is a check for a charge on the CCDDR credit card with my name on it. I accidentally used it instead of my DEBIT card.
Thanks! Gary

Wed. May 3, 2017

I accidentally charged my McDonald's purchase on Camden County DDR charge card (ending in 3221) on Tuesday May 2nd. The total was less than \$9.00. I will reimburse these funds immediately by cash or money order, whichever is preferred.

John C. Spivey

Resolutions 2017-22,
2017-23, & Biannual
Ethics Commission
Resolution



CAMDEN COUNTY SB40 BOARD OF DIRECTORS
RESOLUTION NO. 2017-22

LAI CAPITAL AGREEMENT CONTINUANCE

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, The Camden County SB 40 Board has historically approved, authorized, executed, and amended Purchase of Services and/or Supports Agreements with Service and/or Support Providers for Camden County residents with intellectual and/or developmental disabilities when warranted and deemed necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", acknowledges the need for a continuance of the Lake Area Industries (hereafter referred to as LAI) Capital Funding Agreement and authorizes the Executive Director to initiate and sign the Continuance as identified in Attachment "A" hereto, which will extend the term of the Agreement with LAI to end on December 31st, 2017.
2. The Executive Director shall submit written notification to LAI after passage of this Resolution that LAI's confirmation of agreement to this Continuance must be received by the Board no later than Monday, July 10th, 2017; otherwise, the Board shall assume LAI does not agree to the Continuance and shall consider this Resolution to be null and void.
3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

Chairman

Date

Secretary, Vice Chairman, or Treasurer

Date

Attachment “A” to
Resolution 2017-22

Contractor: Lake Area Industries 1720 North Business Route 5 Camdenton, MO 65020	Contract Description: LAI Capital Funding Agreement Revision Description: Agreement Continuance Effective Date: July 1st, 2017
---	--

The above referenced contract between **Camden County Developmental Disability Resources (CCDDR)** and **Lake Area Industries (LAI)** is hereby amended as follows:

- 1. Paragraph 18 is amended as stated.
- 2. This Agreement Continuance is effective only upon the signature of both parties and must be signed and returned to CCDDR by July 10th, 2017, in order to be executed. All other terms and conditions remain unchanged.

~~~~~  
***In witness thereof, the parties below hereby execute this agreement.***

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 Authorized Signature for LAI

\_\_\_\_\_ Date \_\_\_\_\_  
 Authorized Signature for CCDDR

**Contract Continuance (07/01/17)**

**18. Term of Agreement:** The term of this Agreement shall be January 1<sup>st</sup>, 2016, to December 31<sup>st</sup>, 2017.



CAMDEN COUNTY SB40 BOARD OF DIRECTORS  
**RESOLUTION NO. 2017-23**

**OATS CONTRACT RENEWAL JULY 1<sup>ST</sup>, 2017, TO JUNE 30<sup>TH</sup>, 2018 – EMPLOYMENT TRANSPORTATION**

**WHEREAS**, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

**WHEREAS**, the Camden County SB 40 Board may purchase services from service providers for Camden County clients when warranted and deemed necessary.

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the “Board”, acknowledges the need to purchase transportation services for employment purposes, and authorizes the Executive Director to initiate and sign the Contract Renewal with OATS, Inc, as identified in Attachment “A” hereto for providing transportation services for eligible Camden County clients.
2. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary, Vice Chairman, or Treasurer

\_\_\_\_\_  
Date



Attachment “A” to  
Resolution 2017-23



## Agreement for Services

This agreement is entered into by **CCDDR/SB 40 Board (employment transportation)** located at **5816 Osage Beach Parkway, Suite 108 Osage Beach, MO 65065** hereinafter known as the “**Contracting Party**” and OATS, Inc., 2501 Maguire Blvd, Ste 101, Columbia, MO 65201, a general not-for-profit corporation organized under the Laws of the State of Missouri, hereinafter known as “**OATS**”.

### The Contracting Party and OATS hereby agree as follows:

1. This Agreement becomes effective on **July 1, 2017** and terminates on **June 30, 2018**.
2. OATS agrees to transport **CCDDR/SB 40 Board clients** for the purpose of **employment**. Note: Scheduling of requested services is dependent upon vehicle and driver availability. OATS will strive to fill all requests made, but makes no guarantee of service availability unless service is of a routine and recurring nature and specific commitment has been made by OATS that service will be made available. Note: In rural areas, OATS is a general public transportation provider and therefore routes are published and open to the public.
3. OATS will invoice the Contracting Party for services rendered by the tenth (10th) day of the following month, and the Contracting Party will pay OATS at a rate of **\$4.00 in-town & \$5.00 in-county per unit (one-way trip)** which **\$.40** per unit (as defined above) is depreciation which OATS will deposit in a restricted account for use in cost of replacing vehicles. This rate is based on a gasoline price of \$2.009 per gallon. For every \$0.50 increase or decrease in the cost of gasoline, the rate will be increased or decreased by \$.40 per unit. The average cost for gasoline will be evaluated monthly based on an analysis of the company-wide negotiated payment agreement (which is generally less than pump price). Payment is due upon receipt of invoice; service cannot be delivered for delinquent accounts.
4. The **estimated** total amount of compensation for services to be provided under this Agreement is (state specific dollar amount and explanation): **Service will be billed at \$4.00 per one way trip for in-town service (inside city limits of Camdenton) and \$5.00 per one-way trip for in-county service (locations within Camden County) Example: client working five days per week \$4.00 or \$5.00 times 10 one-way trips = \$40.00 per week in-town/ \$50.00 per week in-county service.**
5. If service is to be provided by OATS on more than one day, the Contracting Party agrees to schedule OATS Service for any particular date at least twenty-four (24) hours in advance. Scheduling will be done through the appropriate Regional Director.
6. Unless otherwise noted in item 9 below, OATS service will not be provided on the following paid holidays: New Years Day; Martin Luther King, Jr. Day; Presidents Day; Memorial Day; 4<sup>th</sup> of July; Labor Day; Thanksgiving; the Day After Thanksgiving; and Christmas Day. Should a holiday fall on a Saturday, the preceding Friday is recognized; if a holiday falls on a Sunday, the following Monday is recognized.
7. In cases of inclement weather OATS’s general policy is to use the school bus closings as a guideline; however, the final decision rests with the OATS driver. Should weather, or other unforeseen events, necessitate the cancellation of service; the Contracting Party will be notified.
8. This Agreement may be terminated by either party by providing thirty (30) days written notice to the other party.
9. Special conditions which apply to this Agreement are as follows (*specify “none” if none apply*):  
Transportation will be provided Monday through Sunday except as noted in paragraph 6, excluding those holidays which occur on a Saturday and Sunday, and as noted in paragraph 7. For holidays not recognized by an employer, transportation will be accommodated.

### Contracting Party

By: \_\_\_\_\_  
Date: \_\_\_\_\_

### OATS, Inc.

By: \_\_\_\_\_  
Dorothy Yeager, Executive Director  
Date: \_\_\_\_\_ Regional Director’s initials: \_\_\_\_\_

Special Billing Number: 0296

Check one:  Rural  
 Urban

### Charter Checklist

Does this service support OATS’ program purposes(must check one)?:

- YES – Not considered charter; no further action required.
- NO – Is contracting party a Qualified Human Service Org.?  
 Yes - Funding source #: \_\_\_\_\_ (from FTA List)  
 No – Contact Home Office for instruction

## **CAMDEN COUNTY DEVELOPMENTAL DISABILITY RESOURCES**

### **BOARD OF DIRECTORS BI-ANNUAL ETHICS COMMISSION RESOLUTION**

A resolution of Camden County Senate Bill 40 Board (d/b/a Camden County Developmental Disability Resources), whose offices are located in Camdenton and Osage Beach, of Camden County, Missouri, is adopted to establish a procedure to disclose potential conflicts of interest and substantial interests for certain officials.

BE IT RESOLVED by the Board of Directors of Camden County Developmental Disability Resources, whose offices are located in Camdenton and Osage Beach, of Camden County, Missouri, as follows:

#### Section 1 - Declaration of Policy:

The proper operation of government requires that public officials and employees be independent, impartial, and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the Board.

#### Section 2 - Conflicts of Interest

- A. All elected and appointed officials as well as employees of a political subdivision must comply with section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.
- B. Any member of the governing body of a political subdivision who has a "substantial or private interest" in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the secretary or clerk of such body and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

#### Section 3 - Disclosure Reports

Each elected official, candidate for elective office, the chief administrative officer, the chief purchasing officer, and the full-time general counsel shall disclose the following

information by May 1<sup>st</sup>, or the appropriate deadline as referenced in Section 105.487, RSMo, if any such transactions occurred during the previous calendar year:

- A. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.
- B. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.
- C. The chief administrative officer, chief purchasing officer, and candidates for either of these positions also shall disclose by May 1, or the appropriate deadline as referenced in Section 105.487, RSMo, the following information for the previous calendar year:
  - 1) The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;
  - 2) The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;
  - 3) The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

#### Section 4 -Filing of Reports

- A. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year:

- 1) Every person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the Board may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement;
- 2) Each person appointed to office shall file the statement within thirty days of such appointment or employment covering the calendar year ending the previous December 31;
- 3) Every candidate required to file a personal financial disclosure statement shall file no later than fourteen days after the close of filing at which the candidate seeks nomination or election or nomination by caucus. The time period of this statement shall cover the twelve months prior to the closing date of filing for candidacy.

B. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the local political subdivision and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

#### Section 5 - Filing of Ordinance

A certified copy of the resolution, adopted prior to September 15th, shall be sent within ten days of its adoption to the Missouri Ethics Commission.

#### Section 6 - Effective Date

This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for two years from the date of passage.

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Chairperson Signature

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Date

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Attest: Clerk/Secretary

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Date